

Annual Report 2009-2010



Leeds 
College of
Building

Specialists in Construction
Education & Training

Contents

1. Introduction and Overview

- 1.1 Principal's Report
- 1.2 Facts and Figures

2. Goals and Objectives

- 2.1 Mission Statement
- 2.2 College Strapline
- 2.3 Meeting Demands and Requirements
 - 2.3.1 Accommodation
- 2.4 Employer Engagement
 - 2.4.1 Work Based Learning
 - 2.4.2 Higher Education
 - 2.4.3 Mechanical and Electrical Short Courses
 - 2.4.4 Construction Crafts – Full Cost Recovery Courses 2007/08
 - 2.4.5 OSAT (On-Site Assessment and Training)
 - 2.4.6 Case Study

3. Value Creating Activities

- 3.1 Training Quality Standard
- 3.2 International Links
- 3.3 E-learning and IT - Teaching and Learning Developments
- 3.4 Team Education

4. Regional and National Awards

- 4.1 National Awards
- 4.2 Regional Awards

5. Financial Performance

Members of the Corporation

Clare Harrigan Chair	External Member
Andy Finn Vice Chairperson (until 31/07/2010)	External Member
Councillor Geoff Driver	External Member
Andy Gamble	External Member
Malcolm Himsworth	External Member
Andrew Iveson	External Member
Peter Rogerson	External Member
David Whiteley	External Member
Julia Evans	Business Member
David Hutchinson	Business Member
Martin Joyce	Business Member
Ian Billyard	Principal
Helen Ramsden	Staff Member
Michael White	Staff Member
Jamie Speight	Student Member
Reece Vollans	Student Member
Rosaline Scanlan	Clerk to the Corporation

1. Introduction and Overview

1.1 Principal's Report

Leeds College of Building had a very successful 2009/10, it was also the College's Golden Jubilee as we celebrated 50 years as an education and training provider. It is fair to say, however, that work at the College has been affected by the conditions in the Construction sector. As a result of diversifying our activities the College was able to increase turnover to a record £19.2 million (up £600,000 on the previous year).

We have also had a number of significant successes:

- **Integrated Quality Enhancement Review (IQER) is the Ofsted equivalent for Higher Education courses. The final Summative Review gave us the highest judgement possible – 'confidence', with only four 'desirable' recommendations.**
- **The Investors in Diversity Standard (IiD) was achieved for our work with minority groups within the Construction industry (females and black minority ethnic groups).**
- **Overall Achievement levels for Young People and Adults were very high at 94% and 93% respectively.**
- **Apprenticeships are a main feature of our work within the industry. Our own managing agency (which has over 700 apprentices mainly employed by SMEs) achieved an overall framework success rate of 76% across all ages and programmes.**
- **Our students speak very highly of their experiences at College. A survey is carried out in November and May each year and showed the following:**
 - **92% would recommend the College to others**
 - **85% enjoyed being at College**
 - **92% achieved what they came to do.**

- **Likewise, our employers also highly rated the work we undertake to support their businesses:**
 - **92% agreed the College provides high quality training**
 - **91% agreed they would recommend the College to others**
 - **88% agreed the training had a direct impact on their company**

I would like to thank all of the employers and students, who came to Leeds College of Building, for making 2009/10 a very successful year. It is clear that the industry is set for a difficult period this year as the Government's austerity measures start to impact. My colleagues would be very happy to work with you in supporting your business; and with the developments planned for this year I am optimistic about the future.

Ian Billyard
Principal



1.2 Facts and Figures

For the Academic Year 2009/10

The achievement rates for 16-18 year olds remain high at 94% which is 5% higher than the national average.

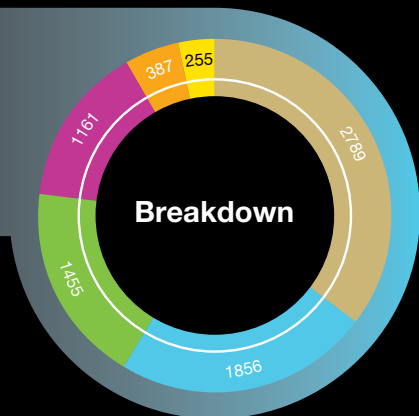
The 19+ age ranges have continued with their outstanding achievement rate of 93%, again this is 5% above the national rate.

There is a continued improving trend in Apprenticeships success rates overall for all ages, with both Apprenticeships and Advanced Apprenticeships showing 76%, well above the national rate.

Total Number of Students 7903

Breakdown

Part-Time	2789
Short Course	1856
OSAT and Train to Gain	1455
Full-Time	1161
Team Education	387
Adult Education	255



Gender Ratio

Male	92%
Female	8%

Ethnicity Ratio

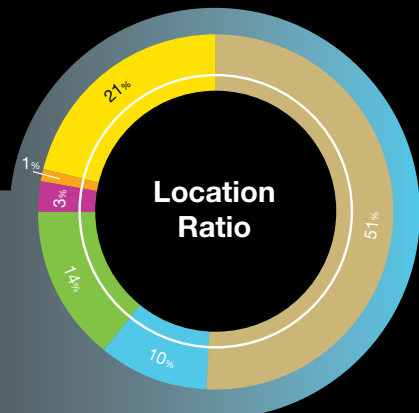
White	86%
BME	13%
Not Provided	1%

Age Ratio

Under 19	31%
Over 19	69%

Location Ratio

Leeds	51%
Bradford	10%
Wakefield	14%
Huddersfield	3%
Halifax	1%
Other	21%



2. Goals and Objectives

2.1 Mission Statement

'Leeds College of Building delivers a comprehensive range of high quality learning opportunities related to construction and the built environment.'

2.2 College Strapline

Specialists in Construction Education & Training

2.3 Meeting Demands and Requirements

2.3.1 Accommodation

The College is still working towards the implementation of its Property Strategy, and continued the search during 2009/10 for suitable land to build a campus that would be large enough to eventually house all of its current buildings, with the exception of the main site at North Street. This project is ongoing into 2010/11.

In the meantime, accommodation upgrade and refurbishment work has continued to take place, with the following work being undertaken during this year:

- **Refurbishment of classrooms and painting to communal areas;**
- **Replacement of roof at Millwright Street;**
- **Upgrade to extraction systems at North Street, Millwright Street and Parkside Lane;**
- **New floor covering to kitchen at North Street;**
- **Upgrade to plant room equipment.**



2.4 Employer Engagement

The College is extremely pleased that companies continue to support their employees' needs through various training and upskilling courses; which are either delivered on employer premises, at one of the College's 7 sites, or a combination of both. Recent developments have included the following:

RomecFM – the College is working with the Human Resources team and other technical staff to deliver a two year programme for new graduate engineers (Institute of Leadership & Management (ILM) Facilities Management); which the company wishes them to undertake. This involves practical hands on / technical experiences to help them understand the full implications of systems, building maintenance and associated problems, together with project management etc.

Balfour Beatty has engaged the College in delivering the Experienced Practitioner Award (Level 5) for some of their site managers; this is delivered at their Manchester office and the company is planning a further site managers' course.

A number of housing associations, such as Places for People, Incommunities and Yorkshire Housing, have been supported by the College's Health & Safety Unit with bespoke programmes (both certificated and non-certificated). Some Incommunities staff are also undertaking Teacher Training and Aire Valley Homes are supporting their staff on a Property Surveyors' course linked to Higher Education unit achievement.

Numerous small to medium companies in Yorkshire & Humber have taken advantage of the Enhancement Fund to support Education and Training in areas such as Gas, Electrical, HE courses and various Craft and Site Supervisory / Management programmes.

New and innovative developments in the renewable and sustainable energy areas are attracting good interest from the industry and the College's recent approval to become a National Skills Academy, through Summit Skills (Sector Skills Council), confirms the reputation, quality and responsiveness of the College's provision in supporting these national developments.

2.4.1 Work Based Learning

During 2009/10 the unit continued to manage the Leeds City Council contract, delivering EDI Tasters Developing Skills and Level 1 Diplomas in Construction. We have developed a new programme for Painting and Decorating and are delivering taster days in four occupational areas. We have also seen a rise in the number of learners gaining Apprenticeships and employment from this programme.

We work with over 325 employers, including major contractors, and have seen a continuous improvement in overall success rates and have developed working relationships with several new large employers where recruitment of larger numbers will be possible in the future. The economic downturn has impacted on learner numbers and in 2009/10 the number of learners reduced to 700.



Strategies were put in place to manage learners who were displaced due to redundancies and the majority either completed their programme of learning or gained employment. We also developed a number of new apprenticeship frameworks including General Construction Operations, Building Services Engineering and Civil Engineering.

2.4.2 Higher Education

The production of the first ever HE Prospectus for the College, enabled very good recruitment with a number of courses moving through to their opening second year of study. Programmes progressed through to graduation across Teacher Training, CIOB, Construction, Fire Safety, Quantity Surveying, Building Services and Civil Engineering, with the first cohort from the distance learning Foundation Degree in Facilities Management commencing their three year programme.

The year culminated with the Integrated Quality and Enhancement Review (IQER) conducted by the Quality Assurance Agency (QAA) with outstanding contributions from the HECM Faculty, together with cross-college support teams and management as well as employers and students ensuring a first class outcome for the College.

The final report, which can be found on the QAA website, includes six areas of good practice for the College as well as four desirable recommendations. The IQER reviewers confirmed confidence in both academic standards and quality of learning opportunities, the highest available accolade, and also acknowledged full reliance on the College's public information again confirming full achievement of the required standards.

2.4.3 Mechanical and Electrical Short Courses

In the period 2009/10 there were just over 1500 enrolments on short course training and assessments covering ACS and Mechanical and Electrical programmes.

The College offers a wide range of ACS and Electrical short course programmes, supporting local and national companies in meeting industry requirements.



These include:

ACS – These courses are delivered at Parkside Lane with the exception of the F-Gas course which is delivered at Lockwood Way. The short course provision includes the following courses:

- **ACS Domestic and Commercial Gas**
- **ACS Catering**
- **ACS LPG**
- **Energy Efficiency**
- **Unvented Domestic Hot Water Systems**
- **Oil Installation, Service and Maintenance**
- **Water Regulations**
- **Disinfection & Risk Assessment**
- **F-Gas**

Electrical – These courses are delivered at Lockwood Way and include the following provision:

- **AM2**
- **17th Edition Wiring Regulations**
- **PAT Testing**
- **Domestic Energy Assessors**
- **Part P**
- **Hands on Inspection and Testing**
- **Inspection, Testing and Certification**

The College has also undertaken development work within Environmental / Renewable Technologies to meet the upskilling and training needs of the Building Engineering Services sector, these include courses in:

- **Solar Hot Water Heating**
- **Heat Pumps (ground & air source)**
- **Photovoltaic**
- **Rainwater Harvesting**
- **Environmental Technologies Awareness**

2.4.4 Construction Crafts

During 2009/10 full cost recovery courses in the Faculty included partnership work with the Prince's Trust. Getting into Painting & Decorating taster courses were developed to support mature learners re-entering the labour market and three five day events ran. These were well received by the learners, celebration events were organised and some of the learners progressed in to further training.

The machine woodworking team continued to deliver upskilling safety training to allow companies to meet the requirements of health & safety regulations, these were delivered in the workplace, allowing our clients to minimise the loss of production time and achieving the training needs of their workforce in a cost effective way. Courses were delivered for organisations across the UK, in locations ranging from London to the Isle of Man.

Roofing tutors worked with colleagues from the Faculty of HE & Construction Management to develop online learning materials for the Institute of Roofing (IoR). The IoR were keen to develop their Associate and Licentiate qualifications in order to make them more accessible to the roofing industry. Once these materials have been evaluated by a pilot group it is envisaged that the remaining development will be completed ready for national roll out.



2.4.5 OSAT (On-Site Assessment and Training)

OSAT continues to be a popular method with sole traders and small and large employers in respect to qualifying the workforce and 2009/10 has proved to be another good year with 1116 learners enrolled on a programme.

We continued to deliver the 'traditional' construction related courses such as Wood Occupations, Trowel Occupations and Interior Systems etc. with the addition of a number of new courses in response to employer demand, notably Structural Timber Framing, Steel Fixing, Slinging and Signalling and Facilities Management.

The NVQ Level 4/5 remains popular with employers despite funding being withdrawn and the provision is being offered as a full cost recovery course or via the enhancement funded route. OSAT has also enjoyed a significant increase in retention (96%), achievement (91%) and success rates (91%).

2.4.6 Case Study

Company Name: **PEC Building and Shopfitting**

Location: **Bradford**

Since forming in 1977 as a one man electrical contractor, P.E.C. Building and Shopfitting has grown to become one of the most respected and sought after building and shopfitting firms in the UK.

P.E.C provides services in shopfitting, painting and decorating, electrical design and installations, project management, joinery, manufacturing, mechanical and plumbing services.

With a fully comprehensive in-house set up and a dedicated project management team P.E.C. have a strong focus on building relationships with clients to ensure they are receiving first class service.

As part of the company's drive to ensure that their staff are trained to the highest possible standard, P.E.C work closely with the College, and in the past few months have invested significantly in training and development, especially in the area of health and safety.

The company employs a full time Health & Safety Manager and continually seeks to improve health and safety systems and procedures. The College has worked in partnership with P.E.C and delivered numerous courses, both at the College and at P.E.C's headquarters in Bradford, courses include Asbestos Awareness, Manual Handling, Safe Inspection of Tools and the Site Managers Safety Training Scheme.

Having a qualified workforce, who have an understanding of the importance of health and safety, helps to reduce the number of working days lost due to accidents, projects progress faster and the company is in a stronger position to win work as their strong health and safety record can be referenced in future tenders.

The College's Health and Safety Unit and Business Development Manager have worked closely with Lindsey Smith, P.E.C's Health and Safety Manager to ensure that the delivery of the courses is flexible enough to work around P.E.C's day-to-day operations.



3. Value Creating Activities

3.1 Quality and Service Standards

Learner Survey May 2010

This years' annual survey covered a cross-section of all learners attending College and was conducted in May 2010. Questionnaires were distributed to 61 courses and completed by 616 learners.

	May 10
"I achieved what I came to do"	92%
"I enjoyed being at College"	85%
"I would recommend the College to a friend"	92%

Employer Survey

The Employer Survey was carried out in June 2010 and a total of 1,000 employers were sent the survey asking them to comment on a range of questions, the key highlights are provided below.

	June 10
agreed that the College provided high quality	92%
agreed that they would recommend the College to others	91%
agreed that the training provided is having a positive impact on their business	88%

Training Quality Standard

On 18 May 2010 the College again made a successful re-application for accreditation against key elements of Part A of the Training Quality Standard framework covering criterion A.0 and A.5. The application was processed by the Quality Improvement Manager and Business Development Manager, supported by the CoVE Manager. The next visit is scheduled for May 2011.

Investors in Diversity

The College was successful in its application against the Investors in Diversity (IiD) Standard and was confirmed as being compliant in June 2009. The achievement of this Quality Standard demonstrates that the College is responsive to the needs of staff, students and stakeholders.



3.2 International Links

Berufskolleg

2010 saw another successful reciprocal exchange with Berufskolleg Ost der Stadt, Essen, where a group of 10 Painter & Decorators and Signmakers visited the College in Germany during February for a 10 day visit working on joint projects with the German students.

We welcomed Berufskolleg on the return visit during March where 10 students from the College worked at Millwright Street on various decorative and signmaking projects.

Student's from Berufskolleg also visited the College back in November and spent 5 days on a carousel of craft and technical activities.

Essen

In March we were visited by Concrete Technologists and a Surveyor from Essen who were over for 3 weeks on work placement, which included time spent at Allerton Grange School. This was followed by another visit in May, with 2 Land Surveyors over from Essen for 3 weeks work placements, sharing their time with the College and at Interserve-Leeds West Academy.



3.3 E-Learning and IT - Teaching and Learning Developments

.....

This year we have been designing and creating a new access website within the College's VLE Blackboard, to link direct to teaching and learning resources across all courses delivered in the College.

A top horizontal menu now allows staff and learners to go direct to their Faculty content which has its own web page with links to specialist resources and course learning content.

We have generic learning content accessible from each left hand menu option to support further extended study.

A separate environment area has been created covering sustainable building, renewable energies, carbon emissions, climate change, conference speaker presentations, associated videos and an environmental dictionary. Recent videos recorded by our staff include details of timber frame housing covering sustainability and renewable energies.

A new Higher Education entrance screen has access to all Level 4+ courses and HE essentials such as research, Harvard referencing/ Bibliography and links to professional bodies.

3.4 Team Education

.....

The Team Education department is in the Faculty of Construction Crafts and works with the other two College Faculties to promote inclusion and progression for students from High Schools, Specialist Inclusion Learning Centres (SILCs), Social Inclusion Centres and educational organisations in Yorkshire.

The department is involved with many innovative construction courses and provides the Principle Learning element of the new Diploma to partner schools which includes Hemsworth College in Wakefield and Inner City Schools in Leeds. This is in addition to the department's own provision, which includes four qualifications, two at Introductory Certificate / Diploma Level and two at First Certificate / Diploma Level. We also link with CSkills on the Young Apprenticeship Programme.

Team Education supported 481 students in 2009/10 and has developed the curriculum offer to suit schools and organisations; it has worked in an advisory capacity for some organisations such as ACHE (Alternative Courses in Health and Education) and continues to provide Quality Assurance and teaching expertise together with development of courses within the 14-19 provision to Selby College.

The success of the Year 11 students was celebrated at the Leeds Further Forward Annual Awards Celebrations held in Leeds on 14 May 2010.



4. Regional and National Awards

In 2009/10 the College had 10 national award winners and 49 regional winners, including 14 from the HVCA training awards.

4.1 National Awards

Student Name	Award Title	Award Type	Location of Ceremony
John Clark	SkillPIPE Final Gold Medal	National	Leeds College of Building
Nick Lester	SkillPIPE Final Silver Medal	National	Leeds College of Building
Heather Adgie	SkillBuild Painting & Decorating Final Silver Medal	National	South Lanarkshire College
Adam Johnson	SkillBuild Wall & Floor Tiling Final Silver Medal	National	South Lanarkshire College
Chris Rider	SkillBuild Plastering Final Bronze Medal	National	South Lanarkshire College
John Collins	SkillBuild Wall & Floor Tiling Final Bronze Medal	National	South Lanarkshire College
Matthew Timby	SkillBuild Roof Slating & Tiling Final Gold Medal	National	South Lanarkshire College
Francesco Sharp	Dulux Apprentice of the Year 2010 - 1st	National	Oulton Hall
Antony Shaw	Carpenters Craft Competition - Under 20's	National	Carpenters Hall, London
Tirbhavan Choda	Carpenters Craft Competition - Over 20's	National	Carpenters Hall, London

4.2 Regional Awards

Student Name	Award Title	Award Type	Location of Ceremony
Victoria Shackleton	The WILF Dirkin Award	Regional	Queens Hotel, Leeds
Scott Bellerby	Awarded ICE QUEST Technician Scholarship	Regional	Leeds College of Building
Christopher Thornton	Awarded ICE QUEST Technician Scholarship	Regional	Leeds College of Building
John White	Awarded ICE QUEST Technician Scholarship	Regional	Leeds College of Building
James Edmondson	Awarded ICE QUEST Technician Scholarship	Regional	Leeds College of Building
Francesco Sharp	Dulux Regional Finalist - 1st	Regional	Newcastle College
Francesco Sharp	PDA Trainee Awards Northern Finals - 1st	Regional	Leeds College of Building
Dan Ezard	Johnston's Young Painter of the Year Regional Final 1st	Regional	Hugh Baird College, Liverpool
Chris Cassidy	Dulux Regional Finalist - 1st	Regional	Riverside College, Widnes
Ricky Boughen	Highly Commended - National Apprenticeship Awards	Regional	Leeds Town Hall
Kayley Lockhead	Highly Commended - National Apprenticeship Awards	Regional	Leeds Town Hall
Ben Conning	SkillBuild Regional Finalist Cabinet Making Gold Medal	Regional	Leeds College of Building
Tom Horobin	SkillBuild Regional Finalist Carpentry Gold Medal	Regional	Leeds College of Building
Harry Coyle	SkillBuild Regional Finalist Wall & Floor Tiling Gold Medal	Regional	Leeds College of Building
Kyle Bell	SkillBuild Regional Finalist Painting & Decorating Gold Medal	Regional	Leeds College of Building
Thomas Harrison	SkillBuild Regional Finalist Plastering Gold Medal	Regional	Leeds College of Building
Matthew Timby	SkillBuild Regional Finalist Roof Slating & Tiling Gold Medal	Regional	Leeds College of Building
Paul Tuton	SkillELECTRIC Regional Finalist Gold Medal	Regional	Leeds College of Building
Kayley Lockhead	WYLLN Award	Regional	Leeds Civic Hall

Well done to our winners!



Kayley Lockheed - Regional Apprenticeship Awards



Ricky Boughen - Regional Apprenticeship Award



Francesco Sharp - Dulux Apprentice of the Year



HVCA Training Awards - Staff and Students



5. Financial Performance

Consolidated Income and expenditure account for the year ended 31 July 2010

	2010 £'000	2009 £'000
Income:		
Funding Body income	13,655	12,845
Tuition fees and education contracts	4,323	4,572
Other operating income	1,198	919
Investment income	52	121
Total Income	19,228	18,457
Expenditure:		
Staff costs	12,098	12,106
Restructuring costs	202	-
Enhanced Pension Revaluation	(33)	(15)
Other operating expenses	4,835	5,230
Depreciation	580	609
Interest payable	240	136
Total expenditure	17,922	18,066
	2010 £'000	2009 £'000
Surplus on continuing operations after depreciation of Assets at valuation and disposal of assets and before tax	1,306	391
Taxation	-	-
Exceptional Item	(816)	-
Surplus for the financial year	490	391

The income and expenditure account is in respect of continuing activities.

Leeds College of Building
 North Street
 Leeds
 West Yorkshire
 LS2 7QT

Tel: 0113 222 6000
 Fax: 0113 222 6001
 Minicom: 0113 222 6016
 Email: info@lcb.ac.uk
 Web: www.lcb.ac.uk

