



# Corporation Members: Re-Appointment Procedure

(not for elected members)

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The Clerk to the Corporation shall maintain a register of members' terms of office.

Before the expiry of a member's term of office, the following shall apply:

1. Expiry of the first term of office (maximum 4 years)

- The Clerk to the Corporation should contact the member concerned and ask if he/she is willing to continue into a second term of office.
- If the member is willing to continue and there is no opposition to the re-appointment, then the Search Committee will consider the re-appointment in terms of skills and expertise required and the member's appointment taking into account also the attendance of the member and the individual contribution made. The re-appointment should be approved at the meeting prior to the expiry of the first term.
- If the re-appointment is contested, then the Search Committee will consider the re-appointment in the light of the objection raised. If the Search Committee upholds the objection, then the Clerk will refer the decision to the Corporation. If the Corporation make the decision not to re-appoint, then the Clerk will communicate to the member that his/her appointment will not be continued into a second term. If the objection is rejected then the Corporation will approve the re-appointment at the meeting prior to the expiry of the first term.

2. Expiry of the second term of office (maximum 8 years)

Members will 'normally' not serve more than two consecutive terms of office, (i.e. 8 years). This also applies to the co-opted members.

In exceptional circumstances a member may be re-appointed for a further period of time (not necessarily four years). Exceptional circumstances could include being a member of a working group where continuing membership would be beneficial until completion of the project. Alternatively, if the skills and expertise of a member were considered to be so valuable they would be difficult to replace e.g. construction and education specialism (possibly inspectorate).

However, in the latter example, as in most other cases, the Search Committee would meet prior to the expiry of the members term of office, to consider the skills and expertise required on the Corporation and an advertisement may be placed in the press to determine interest.

The Search Committee would then meet and make a recommendation to the Corporation.

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