

2017-18 Annual Community Engagement Statement

Leeds College of Building is the only FE College specialising in Construction and the Built Environment in the UK. Since 1994 the College has experienced significant growth up to 2007 when the overall turnover reached £19.2m. Since then and in line with the 2008 recession the College's income dropped but has since recovered and is now over £18m. Over this period the College acquired Achieve Through Learning Ltd (ATL), a private training provider in South Yorkshire, and has embarked on significant new builds at Hunslet Campus in Leeds (representing £30M investment). The College operates as a 'Group Structure' with LCB, LCB Enterprises Ltd and ATL Ltd forming the Group members.

Section 4 of the English Colleges Code of Good Practice covers:

4. The governing board will ensure that the college is responsive to the relevant labour market by adopting a range of strategies for engaging with employers and other stakeholders that will support students progressing to relevant further study and/or successful employment.

The Code goes on to state that the college should have systems in place that facilitates engagement with them (local and business communities) regularly, proactively and effectively so that it can identify and prioritise their present and future needs for education and training, and discuss how they can best be met. These relationships need to be two way. The Code also states that the board should publish on the college website at least annually an account of the college's engagement with the main communities that it serves; the progress made towards meeting their needs for education and training; and how it aims to meet their future needs.

This statement seeks to outline how the College engages with the main communities that the College serves and how it aims to meet future needs (Leeds College of Building: Vision 2015-30).

The College reports to Board on Community Engagement activity monthly via the Governors Communication. The Standard headings cover various activities during the month, departmental updates and challenges and updates from inclusive learning services, business and project development, library & learning resources, marketing, quality, skills for life and student services. However, for this statement we are focussing on the external engagement with the main communities the College serves as covered in the various activities and departmental updates.

The following is a precis of Community Engagement activity with employers and other stakeholders that support students to progress to relevant further study and/or successful employment in 2017-18:

SEPTEMBER 2017

VARIOUS COLLEGE ACTIVITIES

Date	Topic / Event
05/09/2017	<ul style="list-style-type: none"> Transport Planning employer national group Degree Apprenticeship meeting
06/09/2017	<ul style="list-style-type: none"> Civil Engineering and BSE Technician Apprenticeship Consortium meeting and launch event
13/09/2017	<ul style="list-style-type: none"> Adult skill start taster days
14/09/2017	<ul style="list-style-type: none"> City & Guilds Plumbing on Board Event
14/09/2017	<ul style="list-style-type: none"> UCAS meeting
14/09/2017	<ul style="list-style-type: none"> Go Higher West Yorkshire DADF meeting
15/09/2017	<ul style="list-style-type: none"> Re-Making Leeds celebration event
21/9/17	<ul style="list-style-type: none"> Roofing students to attend Burton Roofing Roadshow event. (FRB1a & FRB2b)
25/09/2017	<ul style="list-style-type: none"> HEFCE visit
29/09/2017	<ul style="list-style-type: none"> CIHT President visit

Date	Topic / Event
September 2017 onwards	Various external projects: <ul style="list-style-type: none"> Yorkshire Design Group – to create a decking area for the Calls, Leeds Working partnership with Fanwoods Campsite & Activity Centre (P&D, Brickwork, Joinery & Plastering) Streethouse Junior, Infant and Nursery School, Pontefract – construction of a mud kitchen Paceys respite care centre – painting & decorating work Other projects being followed up are: Bramley Scout Group, Leeds United Football Club, Otley Rugby Club and Calverley Cricket Club
September 2017	Competitions: <ul style="list-style-type: none"> SkillBuild 2017 – competitors in National finals: BP (Joinery), JK (Plastering and Drywall Systems), HP & JT (Roof Slating & Tiling) and CP (Wall & Floor Tiling) Institute of Carpenters National finals: AP (Over 20's) – 1st place and JC Under 20's) – 2nd place PlumbSkill – competitors in National finals: AP and JW

BUILT ENVIRONMENT AND ENGINEERING SERVICES

Staff from the Faculty attended the NG Bailey Strategic Meeting on Thursday 6th July 2017 at North Street. Here the NG Bailey apprentices' progress was discussed and performance of the delivery at LCB and the hub and spoke colleges was reviewed. Representatives for NG Bailey gave very positive feedback on the service that the College provided.

An activity day was run at Hunslet for 40 staff from NG Bailey's HR department on Tuesday 25th July 2017. The day consisted of plumbing and brickwork team building challenges which were run by the various Faculty staff with prizes being awarded for the winning teams. Feedback from the NG Bailey staff was excellent saying "it was one of the best activity days they had attended".

AC and JW, have qualified from the regional heats of the PlumbSkill competition and will now represent the College at the National PlumbSkill competition in November at the NEC in Birmingham. CO, a 3rd year Electrical apprentice, was the runner up in the Housing Heroes awards 2017 in the Apprentice of the year category and CO was invited to the gala dinner and awards evening that was held in Manchester to receive his award.

On 13th July 2017 the HECDM HE Annual Planning & Review Event took place at the Kirkstall Forge site in collaboration with CEG and Wates. The HECDM team were also invited to 'the Forge' to participate in the project overview and its initial involvement with Leeds College of Building, also considering the local areas and community around Kirkstall, with 24 staff in attendance including two from SBS. The initial presentation covered the development's progress from grass roots to its current standing as a 57 acre site.

In June 2017 we completed a three year project for the Balfour Beatty higher apprenticeship programme and it can be confirmed that 30 out of 31 of their Quantity Surveying technicians have been retained on the programme with all 30 expected to achieve. Now also working with BAM Nuttall. Also hosted the engineering technician (Eng Tech) reviews for the Institution of Civil Engineers on 24th and 25th July at North Street (all 20 of our apprentices were successful).

CONSTRUCTION CRAFTS

TIMBER

- Students from the Timber department have achieved great competition success with BP receiving one of the highest marks nationally in the Senior Bench entrant of the SkillBuild competition and he has been invited to compete in the National competition in Birmingham in November; AP has been invited to London by the Institute of Carpenters to receive his prize for winning the over 20's competition.

BRICKWORK / PLASTERING

- The Brickwork team have successfully delivered a FastTrack course, which has led to four students being offered employment with Persimmon Homes.

ROOF SLATING & TILING / WALL & FLOOR TILING / PAINTING & DECORATING

- SkillBuild results came through and 2 students from RS&T and 1 from W&FT have made the National Finals in November.

QUALITY & LEARNING SUPPORT SERVICES

INCLUSIVE LEARNING SERVICE

- LA meetings RK for funding applications re SEMH
- Meeting with BJ LA – re supported employment 18/19 transitions plans 17/18

September

- Liaison with other Authorities
- Liaison with other providers
- Meeting with RMcG
- 18/19 Mapping of High Needs at LCB / E2 COMMISSIONS with LA
- Visit to William Henry Smith

MARKETING

The College Award Ceremony, has secured increased sponsorship for the event from employers.

The summer recruitment campaign included social media advertising, keep warm campaigns and advertising on Capital Radio.

Statistics for August; Events: 7, Twitter Followers: 1,925, Facebook Likes: 3,012 and Website Visits: 10,202

STUDENT SERVICES

Projects

NCOP – The Outreach Officer and the Progression Officer have now been in post approximately 7 weeks. They are currently building a network of contacts and working on Delivery Plans which will start in September 2017 through to December 2018. A further 30k has been granted to the College for delivery work with our NCOP cohort of students.

Careers Month

Over a 1000 students took part in activities relating to Careers Month this year. Cross college there were 40 events with 9 employers attending College to give talks to students on the world of work and their expectations of future employees. Most incorporated the importance of maths and English into their talks to encourage students to see the importance of gaining qualifications in these areas as well as well as their core vocational subject.

OCTOBER 2017

VARIOUS COLLEGE ACTIVITIES

Date	Timings	Topic / Event	Venue
03/10/2017	9.00am – 1.00pm	<ul style="list-style-type: none"> City & Guilds Gas Standard Event 	Wakefield
03/10/2017	10.30am – 1.00pm	<ul style="list-style-type: none"> TPTA launch event 	North Street
03/10/2017	1.30pm – 3.30pm	<ul style="list-style-type: none"> TPTA employer consortium group 	North Street CR1
04/10/2017	3 days	<ul style="list-style-type: none"> Visit to CUPA slate quarry in Spain for 2 staff and 2 students from the roofing department. 	Ponferrada, Spain
04/10/2017	11.00am	<ul style="list-style-type: none"> SC meeting with representative from Fakro about possible working partnership with the roofing section. 	Hunslet
04/10/2017	All day	<ul style="list-style-type: none"> Essen students working in P&D am and W&FT pm. 	North Street / Millwright Street
06/10/2017		<ul style="list-style-type: none"> LCB stand at NEC in Birmingham for the national skill event. 	NEC Birmingham
07/10/2017	7.00pm- 11.30pm	<ul style="list-style-type: none"> Rail Staff Apprentice of the Year 	Coventry
09/10/2017	AM	<ul style="list-style-type: none"> DEC! Hand over meeting with CoYo and BAM UK 	Hunslet Campus
12/10/2017	10.00am – 11.00am	<ul style="list-style-type: none"> Meet with Laura Harrap (City & Guilds) 	North Street
12/10/2017	7.00pm- 9.30pm	<ul style="list-style-type: none"> College Award Ceremony 	Leeds Town Hall
18/10/2017	2 days	<ul style="list-style-type: none"> Yorkshire Career Fair at Elland Road. 	Elland Road
24/10/2017	5.00pm – 7.00pm	<ul style="list-style-type: none"> College open evening 	North Street
25/10/2017	1.00pm – 4.00pm	<ul style="list-style-type: none"> Half term have a go in W&FT 	North Street
26/10/2017	2.00pm – 4.00pm	<ul style="list-style-type: none"> HE Strategic Forum 	North Street
27/10/2017	1.00pm – 4.00pm	<ul style="list-style-type: none"> Half term have a go in P&D 	Millwright Street
31/10/2017	2 days	<ul style="list-style-type: none"> Redland CPD event for the Roofing industry 	Hunslet
October	Ongoing	<ul style="list-style-type: none"> External projects Contract with Bramley scout 	Bramley, Leeds

BUILT ENVIRONMENT AND ENGINEERING SERVICES

City and Guilds held a “Plumbing on Board Event” at the College’s Hunslet Campus on 14th September 2017 where members of the Plumbing Curriculum team were introduced to the new Level 3 Plumbing Technical Qualification which the area will be delivering this year. Staff from the electrical curriculum area attended the SSE apprentice induction day at their regional training centre in Thatcham, near Newbury on Tuesday 19th September 2017. The College’s electrical AM2 centre received its annual quality assurance inspection visit on Tues 26th September 2017. The plumbing staff at Hunslet have been liaising with representatives from ACV who are a leading manufacture in designing, manufacturing and distributing engineering solutions for hot water generation in the domestic and commercial sectors. This collaboration has resulted in AVC donating some electrical boilers and hot water cylinders to the college which will help save on material expenditure and also give the students experience of working on the latest industry products.

Feedback from the staff and the first group of transport planning 2nd year apprentices was excellent in relation to their “fantastic” trip to Germany in September (group 1). The visits have been professionally organised allowing travel on numerous modes of transport through Holland, Germany Belgium, France and then back to the UK. The student highlights included experience of

ferry terminals, walking and a water taxi in Rotterdam, cycling and a visit to the university in Delft (Holland) and a canal bike tour in Utrecht. Train travel between Holland and Germany allowed station redevelopment work to be checked out and this was followed by a range of excellent activities organised by our partner college in Essen, who were outstanding hosts for the duration of the second half of the visit. An educational trip to Wuppertal Schwebbahn allowed the group to see the Wuppertal Suspension Railway. Students were particularly impressed with the integrated transport systems throughout Germany, enjoying a visit to Cologne on their final day. The employer group for transport planning gave very positive feedback to the College teams in relation to the trip and how it had managed to integrate so many learning outcomes from the qualification as well as offering an outstanding experience for their apprentices.

The consultant level 3 technician and level 6 degree apprenticeships in Building Services and Civil Engineering have finally been approved at a national level. In addition we have been part of other standards developments which are still ongoing which include Transport Planning, Quantity Surveying, Site Management and Architectural Technology. We have also progressed higher level bids for Facilities Management working with BIFM and are hoping to move forward shortly with a degree apprenticeship development project through Go Higher West Yorkshire.

It has been an excellent start to the year for students' successes with a range of awards and nominations being confirmed at such an early stage. In addition we have already trained 11 STEM Ambassadors in partnership with our colleagues at WISE linked to the OTLA Project with Solihull College. These female ambassadors have committed to provide presentations to schools as part of their role during 2017/18 where they will be extolling the virtues of a career in construction and engineering to potential school students who are interested in moving in to this area of work.

The table below sets out some of the HECDM winners / nominees in 2017/18:

LCB Student Name	Competition:
TC (HLA), EB (HLA), AC (HLA), (HLA), OS (HLA) & BW (HNC)	Successful ICE EngTech Review (Confirmation received - Sept 2017)
TC	Colas CIHT Presentation Award Yorkshire & Humber Regional Winner
GW JM SH HG TC SG	CIHT Awards – Y&H Apprentice of the Year - Winner Apprentice of the Year - Highly Commended Apprentice of the Year - Commended Apprentice of the Year - Commended Young Professional of the Year -Winner Young Professional of the Year – Finalist
RM SH	Rail Staff Awards Apprentice of the Year – shortlisted (awaiting results) Apprentice of the Year – shortlisted (awaiting results)
MN MN	Committed to Construction in S. Yorks Trainee of the Year – shortlisted (awaiting results) Achiever of the Year – shortlisted (awaiting results)
EB	Constructing Excellence-National Awards Young Achiever of the Year–shortlisted (awaiting results)
TC	Colas CIHT Presentation Award National Heats – shortlisted

Plans have been finalised for a new intake of around 40 transport planning apprentices to attend college in October 2017 as the second cohort of our national trailblazer programme. The new group will be undertaking a project relating to HS2 during their first week and presenting to a panel on their final day (Friday 6th October). The panel of judges for this presentation includes employer representatives from HS2, Curtins and WSP as well as our own team members of staff.

Guest speakers from industry will also be presenting during the week including the KM and SK from AECOM and a specialist TP team from Leeds city Council. 12 different UK consultancy companies (including Capita, Peter Brett, Sustrans, Via Solutions, Arup, WSP, Mott MacDonald, Systra, Atkins and Jacobs) have recruited apprentices for this new apprenticeship standard. A number of local authorities have also engaged with this programme for the first time including Leicestershire County Council (with 10 apprentices) along with others that are new to LCB such as Devon and Dorset county Councils, Transport for the North, West Yorkshire Combined Authorities and HS2. Transport for London have again supported this initiative with six new recruits.

CONSTRUCTION CRAFTS

Construction Crafts have started the year positively with some very impressive results in the plastering awards and the prestigious Plaisterer's Guild. The plastering department won the Plaisterer's Guild Harmer Trophy 2017, for the most achievements at Level 3 nationally within the plastering sector.

The Home Builders Federation (HBF) Fast Track New Entrant scheme produced a successful outcome for 5 fulltime brickwork students who were all offered employment with Persimmon Homes. This scheme was funded through the CITB grants and the HBF.

Working closely with CEG and the Kirkstall Forge coordinator the team have identified a need to create a covered area at the Kirkstall Forge skills hub site.

QUALITY & LEARNING SUPPORT SERVICES

INCLUSIVE LEARNING SERVICE

September - liaison with other Authorities and providers, LA meetings with RK for funding applications re SEMH, EHCP Reviews and visit to William Henry Smith

October - Liaison with other Authorities re funding, liaison with other providers, planning for the ESFA aspect of support / 19+ apprentices CITB

MARKETING

- The 16-18 prospectus publication and increased sponsorship the College Award Ceremony from employer partners.

Stats for September:

Events: 3, Twitter Followers: 1,964, Facebook Likes: 3,020 and Website Visits: 11,080

Over 18 events to attend in October including, school events and Skills Yorkshire and the team are also working on the marketing campaign for the next open day and the final preparations for the awards ceremony.

SKILLS FOR LIFE (SfL)

Activities undertaken in September

- CITB meeting - review of intervention plans
- Visit to York College as part of establishing excellent practice
- Visit to Google

Activities planned for October 2017

- Collaborative opportunities on NCOP (Aim Higher) - on going
 - Pilot of Functional Skills Accelerated Achievement Programme to be implemented
 - Awards evening with awards for Functional Skills and GCSE
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- Visit to South Staffordshire College / Meet with Google representatives regarding implementation of Google Suite

QUALITY

- Attended Annual HE Review with HEFCE

Student Union

- Good number of students participating in team building events – 878
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NOVEMBER 2017

VARIOUS COLLEGE ACTIVITIES

Date	Timings	Topic / Event	Venue
1/11/2017	All day	<ul style="list-style-type: none"> Redland Roofing course 	Hunslet
2/11/2017	2.30pm – 4.00pm	<ul style="list-style-type: none"> HE Strategic Forum 	North Street C4
2/11/2017	9.00am – 12.15pm	<ul style="list-style-type: none"> Bal CPD to W&FT 2nd year students – new products and tools 	North Street
6/11/2017	1.00pm – 4.15pm	<ul style="list-style-type: none"> TESA tape company to present CPD to 3 P&D Apprenticeship groups 	Millwright Street
7/11/2017	9.00am 3..00pm	<ul style="list-style-type: none"> Presentation of Harmer trophy 	Plasterers Guild Hall, London
7/9 /11/2017	Various	<ul style="list-style-type: none"> Motivational talks Jamie Jones Buchanan (Leeds Rhinos) 	Lecture Theatre North Street
9/11/2017	9.00am – 12.15pm	<ul style="list-style-type: none"> Dulux contractors event looking at new products 	Millwright Street
9/11/2017	11.00am – 1.00pm	<ul style="list-style-type: none"> NGB Strategic Meeting 	Hunslet
9/11/2017	10.30am – 3.30pm	<ul style="list-style-type: none"> Meet the TPTA employer mentors 	Newcastle
10/11/2017	9.00am – 3.00pm	<ul style="list-style-type: none"> Site visit to Keepmoat for FBFT1D 	Middleton New Forest site
16/17 /11/2017	8.00am – 5.00pm	<ul style="list-style-type: none"> WorldSkills Competition / Show 	Birmingham
21/11/2017	All day	<ul style="list-style-type: none"> Careers event 	Hatfield Prison
November	Various	<ul style="list-style-type: none"> Site visits to Thorpe Park and Kirkstall Forge for Brickwork and Plastering Students 	Thorpe Park / Kirkstall Forge
November	TBC	<ul style="list-style-type: none"> Bramley Scouts, Scout Hut renovation (kitchen renovation work for the Plastering students) 	Bramley

BUILT ENVIRONMENT AND ENGINEERING SERVICES

Staff from SBS department attended a City & Guilds Gas Standard Event at their Wakefield District office and Forty Plumbing students visited the PHEX Plumbing and Heating Exhibition.

The College Award Ceremony took place on Thursday 12 October 2017 at Leeds Town Hall, this was especially appreciated from those employers who attended saying how proud they were of their employees and the College.

Caroline Sudworth (Technician Apprenticeship Consortium) gave an update of the progression routes for Transport Planning and Matt Rudman (Curtins) also spoke about the future opportunities for Transport Planners and also praised the College for their quality and hard work, which had proved successful for the first cohort.

The Transport Planner's employer consortium meeting was held in the afternoon, with representatives from HS2, Leicestershire County Council, West Yorkshire Combined Authorities and Transport for the North.

As part of the induction week a range of employers contributed with specialist lectures and these included AECOM, Leeds City Council and the Chartered Institution of Highways and Transportation (CIHT).

The two international trips for students to partner organisations to Essen via Rotterdam; Delft University; Utrecht; Oberhausen; Essen; Koln; Dusseldorf; Duisburg to London was an experience of several modes of transport.

External visits this month have included two HNC (MHCBE2A & 2B) first year groups to Kirkstall Forge, which included making concrete cubes for testing; also two third year Civil Engineering groups visited the mining museum to review blasting; road headers and methods of tunnelling. One HND group BSE visited Drax Power Station, to review energy generation using biomass fuels and others.

CONSTRUCTION CRAFTS

October saw a visit to CUPA Slate Quarry in Northern Spain, this is an annual visit fully sponsored by CUPA slate for the two apprentices. One of the apprentices Kieran Langhan said "This was a once in a lifetime opportunity to visit the quarry and witness how much time and effort goes into making the slate that we lay on the roof. The visit was mind blowing in the way that the process and the manpower are on such a huge scale. I will be talking about this trip for the rest of my life."

A strong working partnership has been developed with Fanwoods campsite and activity centre where students from various trades will be working alongside campsite staff to improve facilities. Fanwoods are reciprocating with reduced fees for use of the site and facilities for Leeds College of Building students.

Four students, accompanied by staff, will be attending the NEC SkillBuild 2017 competition. The students will be taking part in the national competition.

QUALITY & LEARNING SUPPORT SERVICES

INCLUSIVE LEARNING SERVICE

October

- 17/18 Mapping of High Needs at LCB / E2/E3 Applications LA
- Liaison with other Authorities re-funding - ongoing
- Visit to William Henry Smith.

November

- Liaison with other Authorities re-funding - ongoing
- Liaison with other providers – transition reviews

LIBRARY & E-LEARNING RESOURCES

October – looking ahead

- The North Street Library is hosting a Heritage Open Evening on Thursday 23 November from 4:30pm onwards. The event is part of the national "Explore your archive" week promoted by the National Archives and the Archives & Records Association.

MARKETING

Highlights from October

The new higher education prospectus is now available.

The College Award Ceremony was held in October and was attended by students, parents / guardians, staff, employers, governors and associates of the College. We have received excellent feedback, some of which is detailed below:

Alan Irvine Broadley Group "I had a lovely time last night thank you, it was an honour and a pleasure to be a part of such a wonderful ceremony and seeing so many young up and coming stars of the

future of our industry receiving recognition for all their hard work and determination. I have to say the venue, presentation, event and particularly the staff and organisers did an amazing job and deserved the applause they received”

The first open day for this academic year was held in October and we had 106 prospective students attend. We also attended Skills Yorkshire & the Humber, with over 5,000 visitors attending the two day event.

Stats for November: Events: 14, Twitter Followers: 1,995 (October - 1,964), Facebook Likes: 3,037 (October - 3,020) and Website Visits: 10,403 users visited the site 15,736 times

SKILLS FOR LIFE (SfL)

Activities completed in October 2017

- Visit to York College to gain ideas from an Outstanding FE provider.
- Star reader programme has commenced and is being used as a baseline for fulltime students.

QUALITY

October:

- Meeting with David Corke (AOC) regarding College data

Personal Advisors

- Female focus group held
- Feedback from external visitor from NHS, who has delivered Sexual Health tutorials to a number of 1st year groups, has been very positive.

Enrichment

- Delivery of 2 x female focus groups
 - Successful Athlete Inspire Programme application
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JANUARY 2018

VARIOUS COLLEGE ACTIVITIES

Date	Timings	Topic / Event	Venue
03/01/2018	10.00 – 12noon	<ul style="list-style-type: none"> Degree apprenticeship meeting with Leeds Beckett University 	North Street
03/01/2018	15.00 – 16.30	<ul style="list-style-type: none"> FM apprenticeship contract meeting, North Lindsey College/NHS 	North Street
04/01/2018	09.30 – 14.00	<ul style="list-style-type: none"> Sharing best practice curriculum planning and employer engagement event with Northampton College 	Northampton College
04/01/2018	09:00 – 16:30	<ul style="list-style-type: none"> Timber - Adult taster day in Joinery. 12 applicants applied; 6 attended 	North Street
05/01/2018	09.30 – 11.30	<ul style="list-style-type: none"> Presentation from Overbury Morgan Sindall to full time students 	North Street
05/01/2018	11.00 – 13.00	<ul style="list-style-type: none"> Gatsby Foundation best practice case study interview 	North Street
09/01/2018	13:30 – 15:00	<ul style="list-style-type: none"> Skills Academy - Meeting with Co-operative Academy regarding possibility of LCB delivering 'off-site' provision at their Henry Barron Centre. 	
11/01/2018	11.30 – 15.00	<ul style="list-style-type: none"> Department for Education visit relating to best practice HE in FE 	Hunslet
12/01/2018	13.00 – 16.00	<ul style="list-style-type: none"> Go Higher West Yorkshire Degree Apprenticeship Seminar – working with employers 	Leeds Beckett University
22/01/2018	11:00am	<ul style="list-style-type: none"> Velux windows CPD for Roof Slating & Tiling staff 	Hunslet
23/01/2018	09:00 – 16:30	<ul style="list-style-type: none"> Skills Academy - L3 CBE learners attending Leeds Beckett University to undertake a 'Project Module Plus' Unit as part of their coursework. 	Leeds Beckett University
29/01/2018	10:00 am	<ul style="list-style-type: none"> Soprema flat roofing systems CPD for Roof Slating & Tiling staff. 	
01/02/2018	11.00 – 13.00	<ul style="list-style-type: none"> Transport Planning Employer Consortium Group meeting 	North Street
01/02/2018	08:45 – 14:50	<ul style="list-style-type: none"> Skills Academy - 'Design an Eco Classroom Day' - LCB are hosting a STEM enterprise day for 90 students across 8-10 local schools. 	Hunslet Centre
03/01/2018	On-going	<ul style="list-style-type: none"> External project at Bramley Scout hut 	Bramley, Leeds

BUILT ENVIRONMENT AND ENGINEERING SERVICES

A Plumbing apprentice, competed for 3 days in the SkillPlumb competition at the National Skills Show - we had 45 students and 4 staff attending. Three groups of Level 1 full-time Electrical students visited the new build Park Springs Primary School. This site visit gave them valuable experience in the workings and procedures of a modern building site. Fabien Baugard from the National Careers Service delivered 2 careers advice training sessions to groups of Level 3 and Level 2 19+ Electrical students.

Representatives from Valor Fires visited the Hunslet Campus and met members of the teaching team and viewed the facilities - they have agreed to donate a number of gas fires.

Staff from the SBS department met with advisors from the Department of Work and Pensions regarding the promotion of various courses to the unemployed. Plumbing and Electrical courses are to be updated and promoted via the Job Centres with a view to helping those without employment gain the skills to potentially progress in to a job.

The DADF2 project is “Driving Social Mobility through Degree Apprenticeships in West Yorkshire” (DSM) and involves the following elements and benefits:

Strand 1: Awareness raising with under-represented groups

- Preparing a future pipeline of prospective apprentices across West Yorkshire.

Strand 2: Employer engagement and market building

- Funding to promote degree apprenticeships to employers.

Strand 3: Programme development

- Access to sector-specific industry experts/consultants, funded by the project, to ensure the curricula developed meet industry requirements and align with apprenticeship standards.

CONSTRUCTION CRAFTS

Employers currently involved are: GMI, Kier and Morgan Sindall. There are a range of different projects ongoing that we can access such as, Huddersfield University (£22m new build teaching space), York city centre (£21m residential scheme) and two new student accommodation projects in Leeds city centre.

Following on from our success at the ‘Skill-build National Final’ the department has been approached by Zealous (Arts based company) to identify suitable current students to commission a new entrance to a butterfly area.

14-16 SKILLS ACADEMY

MI has been nominated for the ‘BTEC Student of the Year’ awards for 2017/18. He has been with the College for two years, completing both Level 1 and 2, before progressing to his current study programme, a Level 3 BTEC in Construction and the Built Environment.

Site Visits are being arranged with both Kier and Morgan Sindall to offer the L2 & L3 Construction & the Built Environment students some opportunities to experience ‘live’ construction projects in the Yorkshire region.

A ‘Step Up Day’ has been organised in conjunction with Leeds City Academy to offer Year 8 students a taster session in multiple trade areas.

ROOF SLATING & TILING / WALL & FLOOR TILING

DM attended the first RS&T tutors forum on the 18th/19th December, which was organised by Redland. Redland offered training on new British Standards for felt and dry fix products which will now be passed on to the students at LCB.

Links have been formed with Soprema and Langley who both offer flat roofing products and solutions. Both companies are looking at utilising the Hunslet campus to deliver training to the industry.

WALL & FLOOR TILING

Hardy have sponsored the tiler of the month award and have started to give out prizes to students. The advantage of this is that they also offer CPD on their products and the winners receive enough backer board to prepare a shower area.

PAINTING & DECORATING

14 adult students completed a project at a care home in Swillington giving them invaluable experience of working on site to industrial standards with a given specification.

The first Brewers Termly Award was presented to two P&D apprentices at the Brewers store in Leeds. Both received numerous tools and overalls because of their hard work and competition success during 2017.

IH and WC attended a meeting with Bell Group to agree the outline for a work collaboration and creation of the Bell Group Academy. This partnership will secure work placements for full-time students and additional apprenticeships as part of the collaboration.

QUALITY & LEARNING SUPPORT SERVICES

INCLUSIVE LEARNING SERVICE

Liaison with other Authorities regarding EHCP Reviews

LIBRARY & E-LEARNING RESOURCES

- The Keepmoat employability skills video was completed by our new e-learning technologist Kevin Knight. A copy was sent to Keepmoat along with thanks for their participation. They were very pleased with the results.

MARKETING

Work continues on the new website and we have recently signed up to a new Alumni service called Future First, this will be launched at the same time as the new website. The team are co-ordinating a STEM school challenge in conjunction with Class of Your Own and BAM Construction; we are inviting 10 schools along to take part in an Eco Classroom challenge that will be held at Hunslet on 1st February.

Stats:

Facebook followers: 3.044

Twitter followers: 2.036

Website: 8.910 sessions 5.733 users

QUALITY

- Presentation to the Russian delegation on T&L at LCB
- Meeting with Bridge Builder tutor to support development of schemes of work and resources

STUDENT SERVICES

Student Union/ Sport Maker:

- Athlete Inspire Programme
- Healthy College Week 2018 planning
- Groups going to Leeds Carnegie (6 weeks) research element

MARCH 2018

VARIOUS COLLEGE ACTIVITIES – MARCH 2018

Date	Timings	Topic / Event	Venue
26/02/218	10.00am-1.30pm	<ul style="list-style-type: none"> Underground construction finite resources 	Yorkshire Coal Mining Museum
01/03/2018	3.30pm-4.30pm	<ul style="list-style-type: none"> Discussions with Bruntcliffe School regarding SLA 	Bruntcliffe School
01/03/2018	10.00am-12.30pm	<ul style="list-style-type: none"> Construction site visit 	Hunslet Phase 2
05/03/18	All day	<ul style="list-style-type: none"> Guild of Bricklayers and Tilers annual award ceremony 	London
06/03/2018	9.30am-2.30pm	<ul style="list-style-type: none"> Step Up to Construction Year 8 	North Street
07/03/2018	9:00am-12:00pm	<ul style="list-style-type: none"> International Women's Week taster in W&FT 	North Street
07/03/2018	1.00pm-4.00pm	<ul style="list-style-type: none"> International Women's Week taster in P&D 	Millwright Street
08/03/2018	10:00am-3.00pm	<ul style="list-style-type: none"> Students from Kirkstall Forge project attending various tasters within Construction Crafts. 	North Street / Millwright Street
15/03/2018	5.00pm-7.00pm	<ul style="list-style-type: none"> College Open Evening 	North Street
16/03/2018	6.30pm-1.00am	<ul style="list-style-type: none"> BESA Apprenticeship Awards, Newcastle 	Crown Plaza Hotel
22/03/2018	All Day	<ul style="list-style-type: none"> 3rd year P&D apprentices visiting Crown Paints in Hull 	Crown Paints, Hull
23/03/2018	6.30pm-1.00am	<ul style="list-style-type: none"> Committed to Construction Awards 	New Dock, Leeds
28-29/03/2018	All day	<ul style="list-style-type: none"> Langleys Safe-To-Torch event - training up to 50 roofers from industry on flat roofing procedures. 	Hunslet

BUILT ENVIRONMENT AND ENGINEERING SERVICES

The Plumbing and Electrical Curriculum areas invited parents and guardians into College to discuss the progress of their respective sons or daughters. The evenings were well attended and feedback was positive with the parents who attended glad of the chance to visit College.

Throughout the month staff have attended various events to promote the College and the construction industry. These have included information events and presentations to school assemblies.

Representatives from the Faculty attended a West Yorkshire Colleges Consortium meeting at Leeds City College on 8 February 2018. At the meeting Green Frog Generation were looking to involve the various colleges in the training of their personnel to install and maintain gas fire electrical generation plants.

Staff have once again been working hard to forge links with suppliers and manufacturers to obtain up to date equipment for the department's courses. Red Ring and Dimplex, who are leading brands in the electrical space and water heating markets, have agreed to work closely with the SBS department to provide electrical boilers and showers for the workshops and delivery of bespoke training to the students.

The Transport Planning Employer Consortium Group met on 1 February 2018 with excellent attendance of employers and stakeholders with a packed agenda and engaging discussions. Ian Billyard joined the meeting to welcome the employers ensuring that their apprentices were getting the best support from the programme. Matt Rudman from Curtins was an excellent chair for the

meeting with the focus of the group relating to progress of the development of the End Point Assessment and the Degree Apprenticeship as the second year learners are nearing their completion.

On 2 February we progressed a third group meeting at our Hunslet Campus for the Go Higher West Yorkshire Degree Apprenticeship Development Fund Phase 2 sector project. We are leading this sector project at LCB and included a host of key activities on the agenda and within the meeting, which included consultant support towards engagement of a host of new employers, mapping of degree programmes to ensure a smooth transition from higher to degree apprenticeship provision, together with focused curriculum development, progression of professional body support, links with NCOP and schools as well as feedback to GHWY

Outstanding site visits were confirmed for the transport planners during February with the first part of a Calder Valley event relating to an assignment linked to relocating a bus station in Todmorden and improving their train station, with both thoroughly analysed on location. The aim of this aspect was intended to support regeneration and how the apprentices should plan for public consultations and stakeholder engagement. The second half of the visit was to the Mytholmroyd Flood Defence Scheme. As part of this multi million pound project along a major transport route 'through' the town, the project team have to remove an existing road bridge. The project team went through many options prior to the final solution, with public consultation throughout. The Site Manager for the joint venture VBA (VolkerStevin/Boskalis/Atkins) took the learners on a tour of 'the bridge' to talk about the impact and consultation methods used, and from the office showed them some of the materials and resources that were used to support the consultation.

In addition, Tom Hacker from WSP Leeds organised an excellent site visit and presentations for our students on Wednesday 7 February to look at the developments in the South Bank area of the city. There was a packed agenda with presentations on 'Improving our Bus Network', The Connecting Leeds Strategy, Whole Route Improvement Plans, modelling and stakeholder engagement.

Site visits also continue for our own Phase 2 with Clugston acting as outstanding hosts and BEES staff utilising project documentation including Kirkstall Forge for student assessment activities.

CONSTRUCTION CRAFTS

Painting & Decorating

A successful meeting between S Connell and a representative from Surfina has resulted in a 3 day training course at Easter for 10 staff to train on Italian paint effects.

Wall & Floor Tiling

One full-time 1st year student has managed to secure an apprenticeship after undertaking a one week work placement.

Roof Slating & Tiling

A meeting between C Messenger, S Connell and a representative from Imery's looks positive and could lead to more sponsorship for the section in the way of clay roof tiles.

Brickwork

Two groups (FBFT2/3A) went on an excellent site visit to Keepmoat on York Road. Prior to this research was carried out on the Leeds City Council planning portal to look at the drawings of individual houses and the layout of the site. Following this the construction manager has been invited into College to have a chat with students regarding job opportunities and to look at the high standard of work produced by the group.

QUALITY & LEARNING SUPPORT SERVICES

INCLUSIVE LEARNING SERVICE

March

- Meeting regarding disability inclusion policy, systems and procedures
- Exam Arrangements for students to be completed - we are prioritising people completing GCSEs and then who we know have exams soon.
- Clarity on reader / scribe / invigilator capacity within ILS / exams remit to be addressed
- Use of reading pens to be implemented
- EHCP and High Needs assessment interviews have taken place in February, and will be scheduled for March also.
- 'Mainstream' assessment interviews and bksb testing – further assessment dates scheduled for Easter holidays but continuing to complete these where LM/LSO is available every week.
- Two visits from John Smeaton Academy and Leeds City College 14-16 SEMH provision pupils with regard to 2018-19 recruitment (EHCP and High Needs).
- High Needs Planning for 18/19 March / ongoing
- EHCP and High Needs reviews.

LIBRARY & E-LEARNING RESOURCES

- The library supported the LGBT history month celebrations in February. A timeline display drew comments from many staff and students and the team gave away "rainbow" laces to students and staff.
- The Library team prepared displays and competitions for every day of the week around World Book day.

MARKETING

- The new website was launched on the 1st February and we've had some excellent feedback. We are now working with the apprenticeship team, student services and HECDM to monitor the number of enquiries and applications we receive. As soon as a plan is in place we will be able to report on the number of enquiries and applications we receive, and also feedback on any keep warm campaigns we run.
- On the 1st of February we hosted our first Eco Classroom School Challenge, we had 5 teams from 4 schools competing on the day. It was hosted in partnership with Class of Your Own, who run the DEC (Design Engineer Construct) qualification. The feedback from the schools was excellently. We are hoping to run similar events in the future and use these as recruitment events for the DEC qualification we are looking at running in the next academic year.

Key Stats

Facebook followers: 3,283

Twitter followers: 2,184

Website: 15,695 sessions 9,305 users

SKILLS FOR LIFE (SfL)

English

- CITB Operational meeting
- Embedding British Values in to the English curriculum
- Half term full week revision for CITB and Apprentices
- Half term revision GCSE English

Maths

- GCSE Maths revision sessions over February half term. 75 students were invited by letter and teacher invitation to attend
 - 14 maths students entered for online assessment in functional skills in March.
-

- The students who are sitting their maths exams will have extra revision sessions with teachers. In addition to this NCOP students are also being supported by University of Leeds student tutors.
- Further GCSE revision sessions are planned for Easter half term.

STUDENT SERVICES

Personal Advisors

- Continue with interviews for late starters
- Drugs Tutorial
- Meet new students – pastoral prep – check bursary, bus pass and timetable
- Support Skills For Life with Maths & English Attendance monitoring
- Look at Careers Month visitor options
- Conduct introductions/inductions for late starters
- Interviewing for September 2018

Admissions

- To process new applications for September 2018
- To Book interviews in with PA's following students BKSB Assessments
- Process Bursary/LSF/Advanced Learner Loan Applications.
- Run the weekly attendance report for HL Bursary students to send to Finance for them to pay the students.
- Take bookings for International Women's Week in March

Student Union/ Sport Maker

- NEW - Trade skills – promote 6-week potential Plastering courses
- Skiing Trip – to be organised / considered
- Groups going to Leeds Carnegie (6weeks) research element – tbc with Lee Bogg Planning residential offer for each faculty
- 6 week sessions for EHPC booked at the works skate park
- MMA/Self defence and circuits - – twilight session
- Promotion of the NCS summer programme
- Athlete Inspire Programme- Confirm Visit from Tom Bosworth
- Sport Relief Week
- Student Union and Student Services Facebook page now live.
- Female Focus Group
- Arrange Monday female only gym session
- English, Maths and Enrichment Programme
- Table Tennis Breakfast Club to start 16th March

Personal Advisors

- Displayed posters for Brickwork groups congratulating the best attenders in the two groups. Followed by well-done cards to "Higher Attendance Reviews".

Admissions

- International Women's Week – all trade sessions are now full, a few spaces left on the CAD and civil engineering.
- We have 699 2018/19 applications to date

Student Union/ Sports Maker

- 500 students engaged in study programme physical activity sessions this term
 - Great number of student participation for team building events/talks and enrichment
 - Interest in residential 2018 – Whitby
 - Good numbers in enrichment sign ups
 - New sabbatical officer in place and work started
-

- Lots of trips book on in March
 - Andy's Man Club now on site each Monday at 7pm

 - TFLECJA- Roy Turpin 10 students all successfully completed First Aid Qualification
 - FE Ambassador Programme- Clisford Yaw Oti attended alongside students from other WY Colleges.
 - Regular FE Network Meetings are now taking place, providing greater opportunity for collaborative work with other FE College in West Yorkshire
 - Student Union and Student Services Facebook page now live
 - Student First Aid Course completed by 10 students
 - Satellite Club Funding (£3,000) secured.
 - FE Ambassador Programme- 2 x students recruited
-

MAY 2018

VARIOUS COLLEGE ACTIVITIES – MAY 2018

Date	Timings	Topic / Event	Venue
01/05/18	All day	<ul style="list-style-type: none"> FRB1B 12 Roofing students visiting Icopal (Redland) for a CPD event 	Icopal
03/05/18	All day	<ul style="list-style-type: none"> TPTA employer group meeting 	HS2 Birmingham
04/05/18	10.00am	<ul style="list-style-type: none"> TCSSCJ2A site visit to Keepmoat Construction 	Seacroft, Leeds
12/05/18	10.00am-1.00pm	<ul style="list-style-type: none"> College open day 	Hunslet
15/05/18	All day	<ul style="list-style-type: none"> FRB2B 17 Roofing students visiting Icopal (Redland) for a CPD event 	Icopal
16/05/18	9.15am-10.15am	<ul style="list-style-type: none"> Careers talk by Mark Rigby from Dulux aimed at full-time P&D students 	Millwright Street
16/05/18	All day	<ul style="list-style-type: none"> P&D stand at careers event, 5 x 30 minute interactive sessions 	Millwright Street
w/c 21/05/18	Monday – Friday	<ul style="list-style-type: none"> Buttershaw Business & Enterprise College – ‘Year 8 Work Experience Week’ at LCB 	All sites
21/05/18	4.45pm	<ul style="list-style-type: none"> CIHT STEM Ambassador event linked to LCB Transport Planning developments 	WYCA Leeds LS1 2DE
21/05/18	All day	<ul style="list-style-type: none"> P&D trade event where students will be able to gain knowledge from various suppliers of P&D tools, equipment and paint 	Brewers
23/05/18	All day	<ul style="list-style-type: none"> FRB3A 6 Roofing students attending a Redland CPD event 	LCB
May 2018		<ul style="list-style-type: none"> Employer talks Redrow Homes 	Hunslet
May 2018		<ul style="list-style-type: none"> Tool supplier talks (Tim Jewitt, Footprint tools) 	Hunslet
May 2018		<ul style="list-style-type: none"> Presentation by Robert Deary of Safeguard Europe 	North Street
May 2018		<ul style="list-style-type: none"> Motivational Talk by Andrew Sanderson of Keepmoat Creation of work placement opportunities 	Hunslet
Various		<ul style="list-style-type: none"> Working relationships with SELCO Builders warehouse created, discount given on materials, use of training room offered, work placements offered 	Offsite at their premises

KEY HIGHLIGHTS / CONCERNS / CHALLENGES FROM FACULTY AREAS FOR MARCH/APRIL 2018

BUILT ENVIRONMENT AND ENGINEERING SERVICES

Staff from the Faculty have continued to build links with suppliers and manufacturers so the students have the opportunity to train on the most up to date products. Meetings in April with SELCO building suppliers and Metalyx wiring systems have resulted in the donation of equipment to supplement the existing provision.

The BESA Yorkshire Awards took place on Saturday 21 April 2018 at the Majestic Hotel in Harrogate. Students from the Faculty were nominated for a number of awards, winners included LR - Apprentice of the Year (over all categories) and BSE Apprentice of the Year and DT – Chairman's award.

Various trips have taken place from all areas of the Built Environment and Engineering Services Faculty in March and April to Phase II operations to review the progress and procedures for the groundworks, precast concrete elements and the steel frame. Feedback on the talks and support from the Clugston project management team was very positive from all student groups and staff.

Students from the E&T Plumbing curriculum area and their lecturers took part in two sponsored walks to raise money for an end of year outward bound event. On Tuesday 20 March 2018 21 Entry 3 students undertook a walk around Malham Tarn while 30 Level 1 students did the same walk on Friday 23 March 2018. Feedback from the students was very positive with the activity also being used to build the students' team working, communication and social skills.

Two groups of Transport Planners took trips to go behind the scenes of Transport for London (TfL) which proved to be a very detailed approach to a different transport system that operates autonomously from the rest of the UK. Battersea Power Station linked to the new extension of the London Underground Northern Line was the highlight of the visit with excellent hospitality from the TfL team.

There are 12 TfL apprentices on the programme at present with 6 set to complete in the summer. In addition, the Transport Planners visited the town of Todmorden to view the scenario of moving the bus station to the market place and the effects to the local transport system. Students were then shown the new flood defences at Mytholmroyd; the Site Engineer for the project then gave a talk about stakeholders and the importance of communications.

First year HND students were taken to the Law Courts to witness a Magistrates Court and a District Judge in action, as part of the Law & Contract Module. Feedback was very positive and assists in giving the students a real experience in the Administration of Law.

Progression routes for year 3 PT HND students were discussed before Easter and groups were taken to Leeds Beckett University where they were given a presentation of their options and a guided tour of the University facilities, labs, hydraulic testing and the library IT centres.

A host of student awards have been received already in term 2 of 2018:

- JS and DJ -UK Apprentice Essay Competition – Institute of Transport Studies
- TC - Achiever of the Year - CCIHWY awards
- CW won Higher Education Student of the Year - G4C Awards
- SB was shortlisted but didn't win - G4C Awards
- GW - Highly Commended - Technical Apprentice of the year
- JM - Highly Commended in the HE Student of the year – CCIHWY awards.

Outstanding news has been confirmed that we are through to the final stage of the BTEC awards with the following students/staff and teams, meaning each of these will either be commended, highly commended or winners. As we have noted in previous years BTEC have over one million

students and offer only around 24 national awards so our continued success is a great accolade to the College:

- SB - Construction Student of the Year
- GW - Apprentice of the Year 16-18
- TC - Apprentice of the Year 19+
- DB-Galvez - Adult Learner of the Year
- VL - Higher National Student of the Year
- LCB apprenticeship team - Apprenticeship Provider of the Year
- VickyPatterson - Teacher / Tutor of the year

CONSTRUCTION CRAFTS

Timber Department

- The Timber department hosted a joinery taster session on 'International Women's Day'. This was very well received by the nine attendees who battled through the unseasonably cold temperatures and falling snow to get to North Street and develop their skills.
https://twitter.com/lcb_timber.InternationalWomen'sDay
- Following on from recommendations made by our students in the term 2 student voice meetings, we have made some significant improvements to our tools and equipment in the workshops. Some of these are highlighted in our latest '*You Said, We Did*' posters that we decorate the walls of our workshops and classrooms, alongside uploading to social media.
https://twitter.com/lcb_timber.YouSaid,WeDid
Some of the improvements are as follows:
 - 13 new Makita cordless drills and 26 new lithium ion batteries purchased
 - All Tenon saws sharpened, or replaced where necessary
 - 22 new Trend industrial vacuums purchased to improve dust control and levels.
- Following on from the team's success at the 'World Skills' last year, the regional dates have now been released for 'Skill Build 2018', which will be held at York College on 21 June. We have registered the following candidates to compete:

Site Carpentry - JH, OE, NC

Bench Joinery - DA, JG, SP

Other additional points to note are:

- DM (TCSSCJ1A) and LM (TCFT1B) both successfully gained apprenticeships following their work experience with Victor Building and Stephan Ring Joinery respectively.
- Industrial Site visits have taken place at Blenheim Walk (GMI) with TCFT1B and at Leeds College of Art (ISG) with TCSSCJ2B.

Painting & Decorating

Highlights

- Two contracts have been signed and returned to Bells Group and Dulux. These should benefit the College moving forward to help create a provision that offers the very best in training and assessment for students wanting to study P&D. Dulux will also become involved with the Painting & Decoration section when it moves from Millwright to North Street.
 - LCB entered 3 students in the Johnsons Young painter of the year competition at Doncaster College on 17/04/18. We were awarded first and third place which is the first time for many years that a student from LCB has gained a first place in this competition. A plan was started 18 months ago to get LCB P&D students back into competition and able to compete with students from other colleges.
-

- Work placements have increased with 14 students benefitting from going on site and getting real life experience as a decorator. This has been boosted by the availability on St George's Crypt and further placements are planned.
- Site visits to assess NVQ's are good and the department is well on its way of ensuring that Apprentices are appropriately stretched and challenged in the generation of work-based evidence.

Wall & Floor Tiling

Highlights

- S Roberts visiting Swiss Tiling College on a CPD trip which will help with embedding new practice at LCB.

Roof Slating & Tiling

Highlights

- Excellent enrichment with all students visiting Icapol (Redland), together with Keylite windows visiting LCB and Redland delivering CPD sessions.
- One student has reached the last 10 of the National Screwfix Apprentice of the Year Competition. He will attend an awards ceremony in London shortly to see if he has won.
- More free materials delivered from Redland and Sandtoft.
- CUPA Slate have confirmed 4 places for a trip to Spain in October to visit the slate quarry. They have also agreed to sponsor an award at the College awards ceremony for the third year in a row.

QUALITY & LEARNING SUPPORT SERVICES

LIBRARY & E-LEARNING RESOURCES

Since the last update the team have been working on the following:

Library

- Anne-Mary and Cat had a meeting with a representative from the Copyright and Licensing Agency (CLA). They require us to take part in a revenue collection exercise

E-learning

- We have been collecting stats on the use of Blackboard in readiness for the next performance review meetings. This process is shared between 3 team members.
- Simon Forster has been managing the live stream of the new build which is available via LCBtv and also through the new build course on LCB Learn.

MARKETING

April Overview

In April the Marketing team worked on a number of campaigns including:

- Refectory Speed Interviewing evening – social media campaign which resulted in 11 people attending the session
 - Make it Happen Campaign – online advertising campaign to raise awareness of 16-18 study programmes, generated 3,500 visits to the website, 22 applications, 22 registrations for the open event and 15 online enquiries.
 - Transport Planning – new literature and online marketing campaign to raise awareness of the Transport Planning apprenticeship
-

We also worked alongside HR to create the Gender Pay Gap Report and with Work Based Learning on the new work placement literature.

Press releases were issued on the BAM Nuttall Apprenticeship Scheme and Hunslet campus phase 2.

Key Stats

Facebook followers: 3,308 (increase of 25 since previous month)

Twitter followers: 2,221 (increase of 37 since previous month)

Website: 8,112 sessions / 12,514 users (for April to date)

STUDENT SERVICES

Student Support Funds

Student Services made a bid for some more funds from the Leeds Community fund, the bid was successful and we were awarded £5,000. This fund is to be split into 10 hardship awards of £500 each.

The table below shows the number of awards made from the various student support funds and the impact on retention. The KPI for retention for those in receipt of the general bursary fund is 85%.

	Applied	Withdrawn	Remaining	Percentage Remaining %
Bursary	361	43	318	88%
HL Bursary	24	5	19	79%
LSF	91	14	77	85%
Advanced Learner Loan	10	2	8	80%
Leeds Community Fund	4	0	4	100%
Totals	490	64	426	87%

Outreach Officer

- Eleven Student Ambassadors recruited and trained so far, set up on payroll or receiving vouchers, attended plenty of events. 1 Plumbing, 1 Carpentry & Joinery, 4 BTEC, 5 Apprentices, with further recruitment planned for 2018/19.
- Working with HE department (Michael Heath) to offer LCB students IAG during summer for those who have not got into university.
- Supporting schools liaison with events and making links with new schools.
- In touch with 17 community groups, promoting the College and Go Higher West Yorkshire/NCOP.
- Held four meetings with parents and young people at a church in Burmantofts, including one featuring an LCB Apprentice who spoke about her Civil Engineering course

JUNE 2018

VARIOUS COLLEGE ACTIVITIES – JUNE 2018

Date	Timings	Topic / Event	Venue
Various	All Day	• Site visits	Various

Various	Two hour presentation	<ul style="list-style-type: none"> Employer talks Persimmon Homes 	Hunslet campus
Various ongoing	College term time	<ul style="list-style-type: none"> Community projects 	Bramley scout hut
05/06/18	All day	<ul style="list-style-type: none"> Kirkstall Forge Taster 	North Street
05/06/18	All day	<ul style="list-style-type: none"> PDA Young Wallpaperer of The Year 	Doncaster College
07/06/18	All day	<ul style="list-style-type: none"> Skillbuild 	Hunslet
07-08/06/18	All day	<ul style="list-style-type: none"> Keylite Windows hosting sales meetings 	Hunslet
08/06/18	Afternoon	<ul style="list-style-type: none"> Bells Academy CPD event with decorating students. 	Millwright Street
08/06/18	All day	<ul style="list-style-type: none"> FRB3A on a factory tour at Sandtoft looking at roof tile manufacture. 	Sandtoft
11/06/18	9.30pm-12.30pm	<ul style="list-style-type: none"> British Gypsum Thistle partnership visit 	North Street
12-13/06/18	All day	<ul style="list-style-type: none"> FDSS1B working on decorating tasks at Fanwood Scouting Outwood Bound Centre 	Fanwood
14/06/18	All day	<ul style="list-style-type: none"> FDFT1A working on decorating tasks at Fanwood Scouting Outwood Bound Centre 	Fanwood
14/06/18	2pm-4pm	<ul style="list-style-type: none"> Go Higher West Yorkshire Business Engagement meeting 	University of Leeds
18/06/18	All day	<ul style="list-style-type: none"> Temple Moor School taster day 	North Street
21/06/18	All day	<ul style="list-style-type: none"> Skillbuild Regional Competition 	York College
26/06/18	All day	<ul style="list-style-type: none"> Redland apprentice of the year. 	Redland Main Office

KEY HIGHLIGHTS / CONCERNS / CHALLENGES FROM FACULTY AREAS FOR MAY 2018

BUILT ENVIRONMENT AND ENGINEERING SERVICES

As part of the Faculties' continued commitment to promote and recruit students, staff from the Faculty joined the other College departments in attendance at the College open event at the Hunslet Campus on Saturday 12 May 2018. College presentations, Advice and Guidance, and "Have a Go" areas were available to showcase the College.

The Electrical curriculum team organised for NAPIT to come into College on 18 and 25 May 2018 and give presentations to Electrical employers and members of the College staff on the introduction of the 18th Edition of the Electrical Regulations. This was well received by all who attended with the changes being clearly highlighted including what was required to remain competent.

Members of the Plumbing Curriculum team attended a City & Guilds update event on Tuesday 29 May 2018. At the event representatives from C&G discussed the content of the new qualifications that are to be embedded into the new apprenticeship standards, and the changes to the Technical Qualifications that are being delivered to the study programme students. The day was extremely informative and gave the team a good understanding of what required developing for the qualifications.

The Transport Planning Employer Group Meeting took place on Thursday 3 May 2018 at The National College for High Speed Rail in Birmingham, Matt Rudman from Curtins as the chair thanked the College for hosting the meeting.

Recruitment of Transport Planning apprentices for 2018/19 continues with potential commitment to date from AECOM, East Sussex Council, Buckinghamshire Council, North Somerset Council, Civic Engineering, Neptune, Derbyshire County Council, Transport for London, Mott Macdonald, Jacobs, Leicestershire County Council, Manchester Airport, Surrey Council and Warrington Council.

Alongside the continued success of the Transport Planning trailblazer new initiatives are progressing for geospatial, surveying, housing and digital engineering apprenticeships with a number of key employers engaged and associated professional bodies such as CICES, RICS and ICE supporting the College's progression. We have also been working closely with BIFM in relation to new standards for Facilities Services Level 2. For the degree apprenticeship standards Brian Duffy attended an employer national group meeting hosted by the CITB. This re-formed employer group is attempting to reinvigorate the Level 4 and 6 standards that had not been approved by the IfA; these included Construction Quantity Surveying, Construction Site Management and Construction Design Management working with the RICS, CIOB and CIAT professional bodies.

CONSTRUCTION CRAFTS

Timber Department

Highlights

The Timber department facilitated the work experience for Buttershaw Business & Enterprise College, this incorporated a week long work experience week within the Crafts and HECDM departments.

Enrichment

Several enrichment activities and industrial visits took place during May with the Timber study programme groups. Some of the community/employer highlights were:

- McAlpine Construction career talk
- British Army career talk
- Employability workshop with 'AHEAD'
- Site Visit to Clugston Construction at Phase 2
- Site visit to Keepmoat Construction

Community Projects

The department also completed a community project with a local community theatre group, where some of our L2 study programme students constructed six 'display' boards to be used by the group for productions and fundraising. The finished products were to a high standard and representatives from the community group were delighted with the results.

New Business opportunities

In May the Timber department put together a business plan to look at bringing in some full cost recovery work. This is a standalone unit on the fitting of fire doors. The British Woodworking Federation is backing this and already works with the AFAN College in Wales who are successfully delivering this already. Colleagues there have found this short course to be well received in industry, with over 350 expressions of interest. We are positive of its approval and of the working relationships this should forge between all parties. A business proposal is being developed for approval by SMT

Painting & Decorating

Highlights

- Eight students have gained valuable work experience on a community project. This is a local Scout's outward bound centre. The students put all their skills together to produce some fantastic work making the centre vibrant and fresh for the scouts to use.
-

- Start of the Bells Academy partnership. Many career talks have already started with this partnership where Bells Academy staff have come into College to talk about employability skills and expectations. Work experience is already being arranged for the students to undertake.
- Dulux Academy are also coming in to College to deliver career talks, in addition to this they are offering product talks and also offer visits to their Dulux Academy which the staff and students are taking advantage of.

Roof Slating & Tiling

Highlights

- Two students have been shortlisted to attend the finals of the Redland Student of The Year Competition on 26 / 27 June. Strong CPD from Redland, Keylite and Midland Lead.
- Regional Skillbuild has been good with 7 students from LCB taking part, the standard/quality of work produced was brilliant from our students, this was recognised by a representative from the National Roofing Federation saying “The standard of work produced by LCB students just gets better every year”.

Plastering & Brickwork

- Saint Gobain Weber have gifted the Plastering department materials in excess of £5k; the materials gifted were external render systems.
- Encon Limited have gifted the Plastering department materials in excess of £3k; the materials gifted were 150 bags of thistle hard wall plaster. They have advised us that this will be ongoing support throughout the year, again our students benefit hugely from using these products keeping them up to date with current products.
- Two Bricklaying students took part in the Bricklayers Guild competition at Doncaster College
- Simon Usher, Construction Director at Persimmon Homes, gave a fantastic career talk to the 1st, 2nd and 3rd year full-time Brickwork students. Site visits were offered along with work trials and apprenticeship opportunities, around 40 students benefitted from this great opportunity to engage with a major construction company.

QUALITY & LEARNING SUPPORT SERVICES

LIBRARY & E-LEARNING RESOURCES

May

- Read to Succeed competition – winners announced
- Display in both North Street and Hunslet Libraries (plus information on e-signage and Student Newsfeed) on Mental Health Awareness to coincide with ‘Mental Health Awareness week’. The Library also raised money for the ‘Marketplace’ charity based in Leeds.
- CLA (Copyright Licensing Agency) data collection – Library co-ordinated the College wide exercise
- Interviewing at Kier Construction to produce a series of films on employability skills and a film on Women in Construction
- New build Phase 2 time lapse – live feed from the New Build condensed into a time lapse.
- ‘Strongest link’ game pilot filming and production – E-Learning have created a game for LCB Staff to pilot.

June

- Editing and production of Kier footage to produce a series of films on Employability and Women in Construction

MARKETING

The final open event of the year was held, we had 97 prospective students attend, giving a total for the year of 532, an increase of 9% on last year.

We assisted the HE team in the promotion of the higher apprenticeship seminars, we are now looking at arranging meetings with key employers to promote the apprenticeship opportunities available.

Work has commenced on the annual award ceremony and we are currently contacting suppliers / partners / employers to see if they would like to sponsor the event.

What's Happening in June

The key focus in June will be the production of the new 16-18 and HE course guides.

We will be planning the summer recruitment campaign and identifying courses that need an additional push.

Key Stats

Facebook followers: 3,316 (3,308 in April)

Twitter followers: 2,269 (2,221 in April)

Website: 7,827 users, 12,675 sessions (7,313 users, 11,345 sessions in April)

Website Applications: 140 (107 in April)

Website Enquiries: 56 (67 in April)

- Review / closing down missing achievements from HECDM
- GCSE English exam 5 and 8 June. Attendance 88% for Paper 1.

Planned activities for the coming six weeks

- Revision programme across Functional Skills
- Closing down timely achievements
- Focus groups meetings with Construction Crafts students
- Planning for contextualised resources / embedding English with Construction Crafts
- Implementing the PIAP

QUALITY

May

- Visiting Grimsby College to share best practice

STUDENT SERVICES

May/June

Admissions

- Applications are 18% up on this time last year
- The places available has risen by 4%
- Assessments are taking place every 2 weeks and interviews are arranged the week after assessment.

Table 1

Pastoral Support

This month the focus has been on careers. Activities have included employer talks, CV workshops, apprenticeship presentations and careers stands on all sites.

- Drugs Awareness tutorials delivered to all First year Study Programme students - 99% overall satisfaction rate.
 - An instant feedback system has been introduced in the Student Services office for clients to give feedback on the service they have received, so far this is 100% positive.
 - We are once again working with other partners and Leeds City Council on the 'Moving On' project which assists the transition of 'undecided' students into College or training places.
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NCOP Activity

- Agreed to match fund (£7,800) a piece of equipment (materials testing system) for the HECDM department;
 - St Agnes church parent group - ongoing sessions being delivered – LCB Civil Engineering L5 Apprentice delivered a very well-received talk;
 - Student Ambassador activity ongoing – 11 Ambassadors taking part in activity, including College events and GHWY presentations, videos and events;
 - Delivering activity on GHWY community bus
 - Linking with the Council's Independent Visitors' Scheme (volunteers who support young people in care) and Housing scheme;
 - Adding activities to BTEC celebration event.
 - Fulfil the remainder of Ahead Partnership workshops for groups that have requested these
 - Submit a Delivery Plan to "Reach Higher" ESIF Project demonstrating activities from April to December 2018 to ensure maximised match funding
 - Meeting with Leeds Tutor Trust and College staff involved in the initiative to evaluate effectiveness of provision with a view to continuing the mentoring in 2018/19
-

VARIOUS COLLEGE ACTIVITIES – JULY / AUGUST 2018

Date	Timings	Topic / Event	Venue
4 July 2018	1.00pm – 7.00pm	<ul style="list-style-type: none"> SBS Adult information and testing 	North Street
6 July 2018	12.30pm – 3.30pm	<ul style="list-style-type: none"> Staff from Hertford College visited LCB to look at facilities and workshop set ups. 	All sites
w/c 9 July 2018	9.00am – 3.00pm	<ul style="list-style-type: none"> Cockburn School, full week of taster days within Construction Crafts. 	All sites
13/14/15 July 2018	All day	<ul style="list-style-type: none"> Outward bound trip to East Barnby taking 10 students on a reward for hard work throughout the year. 	East Barnby
w/c 16 July 2018	9.00am – 3.00pm	<ul style="list-style-type: none"> Cockburn School, full week of taster days within Construction Crafts. 	All sites
24 July 2018	All day	<ul style="list-style-type: none"> NFRC event to promote roofing to apprentices and showcase RS&T as a trade. 	Hunslet
24 July 2018	9.00pm – 1.00pm	<ul style="list-style-type: none"> HE Annual Planning & Review Event 	North Street
25 July 2018	1.00pm – 4.00pm	<ul style="list-style-type: none"> Student Enrolment 	North Street
1 August 2018	All day	<ul style="list-style-type: none"> ProMonitor training 	North Street
30 August 2018	1.00pm – 7.00pm	<ul style="list-style-type: none"> Student Enrolment 	North Street

KEY HIGHLIGHTS / CONCERNS / CHALLENGES FROM FACULTY AREAS FOR JUNE / JULY 2018

BUILT ENVIRONMENT AND ENGINEERING SERVICES

Staff took Level 2 Plumbing groups to Central Square in Leeds City Centre, which is currently undergoing a 'Category B' fit out by the market leaders Overbury. The visit was arranged so students could see what is involved when fitting out a new building. The students were also inspired to hear that many of the managers had started off their careers working 'on the tools', some even studied at LCB.

The Electrical department at Hunslet had two manufacturers visit the College to give presentations to the students.. Armeg, who specialise in power tool accessories and hand tools demonstrated their drill bits, hole saws and tools to our Electrical students. In addition, Saxby Lighting, who design and manufacture lights for commercial and domestic use gave a presentation and kindly donated some goody bags to the Electrical students.

Best in the country for the fifth year running - BTEC National awards

On Thursday 5 July, three students from HECDM, were awarded BTEC National Awards at a prestigious awards ceremony in London. This year we also won the BTEC Apprenticeship Provider of the Year recognising the outstanding contribution of our staff teams across the College and also acknowledging the excellence of our employers and their advanced and higher apprentices.

S won the BTEC Construction Student of the Year, T won the outstanding 19+ Apprentice award and V won the outstanding BTEC Higher National Student of the Year award competing against all other sectors of industry. A link to the videos that were presented as part of these [superb BTEC Awards event](#) is included. It is to be noted that Pearson Group confirmed that BTEC have over one million students. To be selected and successful for four of the twenty four major national awards is a really excellent accolade for our students and our apprenticeship team. It is also worth noting that V, T and S are all completing their Level 5 higher level apprenticeship programme created and designed by our own LCB team.

Specialist science and engineering equipment and a materials testing rig that has been part funded by Go Higher West Yorkshire linked to the NCOP project, is set to be delivered during August for use across the department in 2018/19.

It is also noteworthy that recruitment of Transport Planning apprentices for 2018-19 continues with potential commitment to date from AECOM, East Sussex Council, Engie, Buckinghamshire Council, North Somerset Council, Civic Engineering, Neptune, Derbyshire County Council, Transport For London, Mott Macdonald, Jacobs, Leicestershire County Council, Manchester Airport, Surrey Council and Warrington Council.

CONSTRUCTION CRAFTS

Timber Department

Enrichment

Several enrichment activities and industrial visits took place during the June/July period with the Timber Study Programme groups. Some of the highlights were:

- CV Building workshops
- McAlpine Construction career talk
- Site Visit to Clugston Construction at Phase 2
- Site visit to Keepmoat Construction
- Several sessions with NCS

New Business opportunities

The fire door course has been confirmed with the British Woodworking Federation (BWF) and training will take place for the assessors in September with the view to starting the course as soon as possible, with the BWF promoting the course through their publications and website.

A marketing campaign for wood machining has been initiated for a summer media release.

Painting & Decorating

Highlights

Competition success has been very pleasing during 2017/18 with one student being crowned the PDA Apprentice of the year at a prestigious awards ceremony in London.

Sponsorship remains very strong with both the Dulux Academy and Bells Academy being signed and agreed during 2017-18. Brewers have again donated an award for Term 3 for outstanding student and they continue to work with the College.

Wall & Floor Tiling

Highlights

DIY evening courses proved successful with two being completed within the last 2 terms, with some of these progressing to College courses.

Roof Slating & Tiling

Highlights

Excellent sponsorship has continued with donations of slates from CUPA, lead from Midland Lead and artificial slates from Cembrit. This will assist delivery in 2018/19 and allow budgets to be spent on new tools and equipment.

Plastering & Brickwork

Highlights

Excellent outcomes for SkillBuild competitions for Plastering and Brickwork students.

Excellent outcomes for full time Level 2 Brickwork students, under the care of Steve Roberts. Steve has worked hard to engage with employers, notably Persimmon Homes and Keepmoat, students from his groups have undertaken work placements and been offered apprenticeships as a result.

Excellent outcomes for some first year full-time Brickwork students. Under the care of Gurjit Rayat, some students have been offered Bricklaying apprenticeships, whilst others have been offered general Construction Operations apprenticeships (GCO).

Two members of staff attended a two day elite Colleges' CPD event at Weber Render products, being part of the partnership will mean that the College will benefit from large amounts of free materials. Within this academic year, Weber have donated a large amount of material with a value in excess of £5,000.

QUALITY & LEARNING SUPPORT SERVICES

Key Stats

Facebook followers: 3,323 (3316 in May)

Twitter followers: 2,299 (2,269 in May)

Website: 8,083 users, 12,879 sessions (7,827 users, 12,675 sessions in May)

Website Applications: 178 (140 in April)

Website Enquiries: 52 (56 in April)

STUDENT SERVICES

Admissions

- Applications are 16% up on this time last year

NCOP Activity

A 2-week programme took place with students from Cockburn School attending LCB for various workshops.
