



## POLICY ON PUBLIC ACCESS TO MEETINGS

Issue:	<b>1</b>	Prepared by:	Authorised by:
Original Issue Date:	<i>2003</i>	<i>Ros Scanlan</i>	Board
Reviewed:	8 March 2016	Craig Williams (Governance Adviser and Clerk to the Corporation)	Approved by: S&G Committee & Board
	20 March 2018	Craig Williams (Governance Adviser and Clerk to the Corporation)	Board
Next Review:	March 2021	3 years	Board

## **LEEDS COLLEGE OF BUILDING**

### **POLICY ON PUBLIC ACCESS TO MEETINGS**

Non-members of the Corporation may attend meetings or sub-committee meetings of the Corporation by invitation only. This may be for specific items only or for a full meeting.

The following exceptions to the above will apply:

a) The Clerk to the Corporation is entitled to attend all meetings of the Corporation but must withdraw from any meetings or part of a meeting where his/her remuneration, conditions of service, conduct, suspension, dismissal or retirement are to be considered.

b) The Principal is entitled to attend all meetings of the Corporation (except in the circumstances outlined in a) above).

Other senior postholders will be expected to attend Corporation meetings and subcommittee meetings as deemed necessary.

---