

Employer's Guide to Professional & Technician Apprenticeships Level 3 to 6

**Department of Higher Education, Construction Design &
Management (HECDM)**

2021 – 2022

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About LCB

Leeds College of Building (LCB) is unique. We're the only further education college in the UK dedicated to construction and the built environment, making us nationally recognised for delivering courses and apprenticeships in this field.

We offer apprenticeships across a vast range of disciplines and have built a solid reputation for our first-rate education and training. We continually produce award-winning students and work with both small and large businesses across the UK.

In 2020 we were awarded Apprenticeship Provider of the Year in the FE Week & AELP AAC Apprenticeship 2020 Awards, and came second in Rate My Apprenticeship Provider Awards.

Department of Higher Education, Construction Design & Management (HECDM)

The Department of Higher Education, Construction Design & Management (HECDM) specialises in technician apprenticeships in a variety of disciplines including building services engineering, civil engineering, construction management, and surveying. By working with our university partners, we can offer progression from level 2 through to level 6.

We are highly flexible and can adapt courses to suit the needs of an employer's business, from bespoke courses, specialist units and day or block release programs.

We have a professional, experienced and enthusiastic teaching team who are committed to providing an excellent educational experience to ensure students reach their full potential.

We encourage employer involvement from the start so that academic studies at college can be enhanced by the appropriate on the job experience where possible.

Our in-house apprenticeship team is available to support you and your apprentice through their training. We also offer a recruitment service to help you find the right candidate for your business.

If you would like to know more or have any questions, the HECDM and apprenticeship teams will be happy to help.

Regards

C. Tunningley

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Apprenticeship Levy

All employers with an annual wage bill of over £3million pay the apprenticeship levy. The levy is used to fund the development and delivery of apprenticeships. Employers fall into one of two categories levy-payer and non-levy payer.

Non-levy paying employers will share the cost of training and assessing their apprentices with the government, 5% is paid by the employer and the government pay the remaining 95%. If you employ a 16-18 year old and have less than 50 employees your contribution will be £0 – so the training will be free.

If you have a wage bill over £3million you will be classed as a levy-payer and will contribute 0.5% of your wage bill, less an allowance of £15,000. The wage bill includes all earnings that are subject to class 1 National Insurance contributions, such as wages, bonuses, commission and pension contributions. If you do not have enough funds in your levy pot to contribute towards the cost of training, the balance will be co-funded by the government, and you will contribute 5% of the balance.

Leeds College of Building are classified as an approved training provider for the delivery of apprenticeships.

Useful link: [How to take on an apprentice](#)

Apprenticeship Service

The Apprenticeship Service is available to both levy and non-levy payers. The service allows you to:

- select an apprenticeship
- choose the training provider or providers you want to deliver the training
- choose the organisation that will assess your apprentices
- post apprenticeship vacancies
- set the price you've agreed with your training provider
- pay for apprenticeship training and assessment
- check the balance in your account

Useful link: [Apprenticeship Service](#)

Apprenticeship Standards

Each standard covers a specific job role and sets out the core skills, knowledge and behaviours an apprentice will need to be fully competent in their job role and meet the needs of employers. Standards are developed by employer groups known as trailblazers.

Each apprenticeship standard requires an end-point assessment to decide whether the apprentice has met the standard. For all apprenticeships delivered by Leeds College of Building we will source the end-point assessment provider.

Useful links: [Apprenticeship Standards](#)

Apprenticeship Qualification Route Map

The table below shows the various levels from levels 3 to 6 and the apprenticeship progression route options. The candidates starting point will depend on their relevant current qualifications and experience.

Further Education	Higher Education	
<p>Level 3 Advanced Apprenticeships</p>	<p>Level 4 – HNC - 1.5 years</p>	<p>Level 5 – HND - 1.5 years → Level 6 – Degree - 2 years</p>
<p>Level 3 Advanced Apprenticeships Standards Various Pathways 2 – 3 years Progression to Higher Education</p>	<p>Level 4 Higher Apprenticeship Various pathways 1.5 - 2 years</p>	<p>Level 5 & 6 Top-up Degree Apprenticeship Various pathways</p>
	<p>Level 4, 5 & 6 Degree Apprenticeship Various pathways 5 years - no step off point</p>	

Apprenticeship Options

You will find below a menu of apprenticeships currently offered at Leeds College of Building. Follow the hyperlinks to find out more about each option. Please contact us if you need help and advice on choosing the right apprenticeship.

LCB Delivery	Career Pathway	Level	Standards Available	Funding Band	Approved / Expiry	Duration (years)
Yes	Transport Planning	3	<u>Transport Planning Technician</u>	£13,000	Yes	2 to 3
Yes	Digital Engineering	3	<u>Digital Engineering Technician</u>	£21,000	Yes	3
Yes	Surveying	3	<u>Surveying Technician</u>	£9,000	Yes	2
Yes	Civil Engineering	3	<u>Civil Engineering Technician</u>	£12,000	Yes	3
Yes	Civil Engineering	4	<u>Construction Site Engineering Technician</u>	£9,000	Yes	3
Yes	Civil Engineering	6	<u>Civil Engineering Site Management Degree (Top up)</u>	£18,000	Yes	3
Yes	Building Services	3	<u>Building Services Design Technician</u>	£12,000	Yes	3
Yes	Building Services	4	<u>Building Services Engineering Technician</u>	£12,000	Yes	3
Yes	Building Services	6	<u>Building Services Design Engineer (Degree Top up)</u>	£9,000	Yes	3
Yes	Building Services	6	<u>Building Services Eng Site Management Degree (Top up)</u>	£18,000	Yes	4
Yes	Construction	4	<u>Construction Design & Build Technician</u>	£9,000	Yes	3
Yes	Construction	4	<u>Construction Site Supervisor</u>	£9,000	Yes	3
Yes	Construction	4	<u>Construction Quantity Surveying Technician</u>	£8,000	Yes	3

Listed below are the pathways that we can offer subject to demand (S to D) and those not current available at the College.

LCB Delivery	Career Pathway	Level	Standards Available	Funding Band	Approved / Expiry	Duration (years)
S to D	Facilities Manager	4	<u>Facilities Manager</u>	£6,000	Yes	2
S to D	Housing	2	<u>Housing / Property Man Assistant</u>	£3,000	Yes	1
S to D	Housing	3	<u>Housing/Property Management</u>	£7,000	Yes	1.5
S to D	Housing	4	<u>Senior Housing / Property Manager</u>	£9,000	Yes	1.5
S to D	Facilities Management	3	<u>Facilities Management Supervisor</u>	£4,000	Yes	1.5
S to D	Geospatial	3	<u>Geospatial Survey Technician</u>	£9,000	Yes	2
No	Facilities Management	6	<u>Senior / head of facilities management (degree)</u>	£18,000	Yes	3.5
No	Civil Engineering	6	<u>Civil Engineering Degree</u>	£27,000	Yes	5.5
No	Chartered Surveyor	6	<u>Chartered Surveyor (Degree)</u>	£27,000	Yes	5
No	Construction	6	<u>Construction Site Management</u>	£18,000	Yes	3 (top-up)
No	Construction	6	<u>Construction Quantity Surveyor Degree</u>	£18,000	Yes	3 (top-up)
No	Construction	6	<u>Construction Design Management Degree</u>	£18,000	Yes	3 (top-up)

Outstanding Apprentices, Students & Award Winners

Many of our students and apprentices are recognised for their outstanding work and achievements, receiving national scholarships, regional and national awards.

Some of the accolades include:

- ICE Quest Technician Scholarships
- BTEC Student of the Year
- BTEC Apprentice of the Year 19+
- BAME Apprentice of the Year in the Transport & Logistics
- BTEC Construction Student of the Year
- New Civil Engineer Apprentice of the Year
- CIBSE Young Engineer of the Year



Employer Feedback

We work with over 500 employers to deliver apprenticeship training, some of the feedback we receive is provided below:

Gerry O' Rourke, Senior Early Careers Advisor, BAM

“At BAM we choose we work in partnership with LCB to help ensure of Apprentices receive the best possible education to support their development. LCB also specialise in Construction/Civil Engineering and employ experienced Lecturers who are passionate and dedicated in helping BAM Apprentices develop their professional careers”

Hasmita Mistry, Apprenticeship Development Partner, NG Bailey

“Leeds College of Building are our partner of choice. They understand the importance of high-quality training, sharing our passion for developing high calibre people and building the industry's next generation of skilled professionals.”

Nicky Field, Operations Manager, EN:Able Futures

“EN:Able Futures have worked with many different colleges and training providers over the years across Yorkshire and the Humber and where possible we choose Leeds College of Building as they deliver great results, for example 85% of our Level 3 Professional apprentices achieved distinction/distinction* grades in 2020. This amazing result was aided by the partnership we have evolved, working closely with tutors, assessors and the Work Based Learning team to resolve any issues which may arise and enable both sides to offer the support and guidance the apprentice requires for a successful achievement”.

Professional Bodies & Engineering Council

The new standards have been designed to meet the membership requirements at appropriate levels of various professional bodies including:

- CIBSE www.cibse.org/
- ICE www.ice.org.uk/
- IET www.theiet.org/
- RICS www.rics.org/uk/
- RIBA www.architecture.com/Explore/Home.aspx
- ABBE www.abbeqa.co.uk/
- CIOB www.ciob.org/about
- CABE www.cbuilde.com/the-cabe/

Engineering Council Registration

The Engineering Council is the UK regulatory body for the engineering profession. They hold the national registers of 235,000 Chartered Engineers (CEng), Incorporated Engineers (IEng),

Engineering Technicians (EngTech) and Information and Communications Technology Technicians (ICTTech). We will encourage eligible students to register. www.engc.org.uk

Get in Touch

If you would like to know more or have any questions we are happy to help.

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