

Apprenticeship Top Tips



Look for an employer

Register with the National Apprenticeship Vacancy Matching Service, this will allow you to search and apply for apprenticeship vacancies – www.gov.uk/apply-apprenticeship



Do your research!

What do you enjoy doing? Are there any particular jobs in demand?



Make the most of school/local careers fairs

Speak to exhibitors who work in the area/job you are interested in. Ask questions, collect as much information as you can and make a good impression.



Twitter

Follow the LCB Apprenticeships Twitter page @LCB_Apprentice for apprenticeship vacancies.



Networking

Speak to relatives, neighbours and friends, let them know you are looking for an apprenticeship. They may be able to offer you something and if they can't, they may know someone who can!



Local newspapers

Look at the job section in your local newspaper, companies might not be advertising for apprentices but it's still worth contacting them to see if they have any opportunities coming up.





Internet

Use internet search engines and job sites to search for any apprenticeship opportunities.



Letters & CVs

Send letters and copies of your CV to employers and follow them up with a phone call.



Work experience

Try and organise some work experience, many students start an apprenticeship after doing some type of work experience.



Persevere

Keep looking! The week you don't look might be the week a suitable job is advertised and you could miss out!



Have a back-up plan!

If you are hoping to do a particular apprenticeship, we recommend that you complete a study programme application form as a back-up, just in case you don't manage to find an employer.

If you get a place on a study programme, you can work towards your qualification and continue looking for an employer. We'll also help you find some work experience.

Last year 58 of our study programme students who did work experience ended up with an apprenticeship!



Good luck with your search!

Get in touch with the apprenticeship team:
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